

**STATE OF WISCONSIN**  
**Town of Silver Cliff**  
**Regular Town Board Meeting**  
**Tuesday December 9th, 2025, at 7:00 p.m. located at the Silver Cliff Town Hall, Marinette County WI**

Minutes

1. Call to order Called to order at 7:05 by Chair Dee Farley followed by the Pledge of Allegiance
2. Roll call- In attendance: Chair Dee Farley, Supervisor 1 Jim Fencl, Supervisor 2 Scott Volkmann, Treasurer Carol Kitchmaster, Constable Sabin Rosenbaum, and Clerk Lisa Weinrich - Verification of Meeting Notice - Posted at the Red Pine BP, Community Center, Town Hall and Town Website
3. Approval of Agenda - Motion made by Supervisor Scott Volkmann, Supervisor Jim Fencl second, motion carried
4. Approval of Town Board Monthly Meeting Minutes from 11/11/2025, Budget Public Hearing Minutes, Special Electors Minutes, Special Town Board Meeting - Motion to accept the minutes as stated by Supervisor Scott Volkmann, Supervisor Jim Fencl seconded, motion carried.
5. Approval of Payroll, Vouchers, and Bills scott jim
  - a. Check #10582 to Check #10623

**Consider for discussion, approval, or other actionable items:**

6. Discussion and possible action to increase rate of pay for Recycling Attendees - Increase to \$11/hr jim fencl presented a report of \$3000 more to switch in april to october or end of September, discuss to increase hours at a later date but the \$11/hr is currently as of January 1st - motion to approve the increase by Supervisor Jim Fencl, Supervisor Scott Volkmann seconded, motion carried
7. Insurance status according to Chair Dee Farley - Our agent stated that they are not dropping us and we are good with insurance until March 2026 when our next premium is due. (Amended)
8. Community Center Committee formation - Several of the residents gathered at the Community Center and a discussion ensued regarding current physical standing of the structure and possible repairs along with thoughts and suggestions about the diverse uses of the Community Center. It was also determined that the best way to move forward would be to organize and select a Chairperson for the committee, out of those in attendance a vote was cast and Keith Gilbert was elected to become the first Community Center Chair. Congratulations Chair Keith Gilbert.
9. Special Thank You to Kate Volkmann for valued service as Deputy Clerk - We appreciate all her hard work and dedication, Kate has promised to help out where she can but she does travel extensively so full dedication is not possible at this time. Thank you Kate for your service!
10. Election Workers Welcome - Our Elections Cheif Inspector Sue Victoreen notified the board of the perspective Elector/ Poll Workers, they are: Roberta Knier, Crystal Peterson, Margie Atwood, Vicky Delaski, Gwen Schmit, Cindy Jonet, Subs: Laura Fencl and Marilyn Kowis. A motion to accept Electors/ Poll Worker as named by Sue Victoreen was made by Supervisor Scott Volkmann, Supervisor Jim Fencl seconded, motion carried.
11. Set date for 2027 Budget Meeting - Review - November 17th 2026 at 6pm - Motion to approve date by Supervisor Jim Fencl, Supervisor Scott Volkmann second, motion carried.

Respectfully Submitted by Lisa K. Weinrich, Silver Cliff Town Clerk

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.

This agenda was posted at least 24 hours prior to the meeting as outlined by Wisconsin State Law in a minimum of 2 places. These meetings may be recorded as stated by Wisconsin state law. CC: Chairperson, Supervisors, Treasurer, Constable, Planning Chair, Cemetery Chair, Recycling Chair. Posted Red Pine BP, Community Center, Rustic, Town of Silver Cliff Website, Silver Cliff Town Hall

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**Reports/ Updates**

12. Chair Report - Insurance is not canceled as explained by our agent. (Amended)
  - a. Special thanks to Ricky Starchowitz for stepping up and helping out while Jeff DeBauche is recovering from hip surgery and is currently on light duty and Kasey Hayden being out for back surgery.
  - b. Special Note that Dr.'s releases are needed for all returning to work.
13. Supervisor 1 Report - Jim Fencil brought up the LRIP program. Jim also will be checking with WTA about who can do the snow removal. Tim Mueller informed us that he can't get a fuel supply truck at this time. Additional discussion about snow removal in areas that are questionable if they are our adopted road/ highway system and that there were some complaints about us not plowing past "No Trespassing" signs at a gate. It was determined that our plow drivers only need to be concerned with town roads and if a road is gated off we do not go past that.
14. Supervisor 2 Report - Scott Volkmann congratulated Keith Gilbert's appointment as Chair of Community Center. Scott also told us that he was looking into funding for various things for the Community Center such as an Information Center however to date he is only finding funds that have to be matched by the Municipality so he will continue to seek other financial/ grant opportunities. Scott also noted that Spectrum is still working on getting conduit put in and there have been some complaints about yards being destroyed and apparently Brightspeed cut a line, people want to know what the Town is going to do about it, unfortunately there is nothing we can do because it is not something we ordered or requested and they are independent from us so all complaints need to be directed to Brightspeed or Spectrum.
15. Treasurer's Report - checking \$21439.71 MM 219759.55 tax 10.99
16. Constable's Report - Sabin Rosenbaum reported that there is a conflict between property owners on Camp 10 rd regarding the ingress/ egress issue concerning a driveway, even though Sabin tried to help them resolve the issues it appears both parties are going to court
17. Planning Commission Committee Report - Chair Sabin Rosenbaum has short term rental drafts for review and feedback which was given to the board members. The planning commission is also working on an ordinance that they adopted from Rome, WI regarding the seasonal weight limit ordinance and look forward to the board feedback and they plan on attending another meeting at the end of December, to determine the weight limit from Athelstane. Supervisor Jim Fencil is asking about the weight limit. Also a variance was issued for a camper being replaced with a more modern camper and recommend that we approve the variance. The planning commission is also still working on short term rental ordinance and possible fees, they hope to have a draft ready by the next town board meeting. The planning commission is planning their next meeting to be held on December 22nd.
18. Recycling Committee Report - No meeting no report

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19. Cemetery Committee Report - Family plot was sold - no Committee meeting has been held or a while. Chair Dee Farley asked who was all on the committee? Sexton Sue Victoreen stated the following are on the committee: Boni Kazenbach, Sue Victoreen, Ann Wender and Marily Kowis. There is no plan to have a meeting at this time.
20. Community Center Committee Report - Chair Keith Gilbert gave report about stating that we are looking to get estimates for repairs to the community center and see if they are within our budget, also look at doing some fundraisers , Jeff DeBauche is going to contact Kazenbachs and JJ's Construction to see if we can get estimates from them. Chair Keith Gilbert also stated that they hope to have their next Community Center meeting maybe in early February. Supervisor Jim Fencil stated that he thought Kazenbachs had done work on the building in the past.
21. Road Status Report - Road Crew Foreman Jeff DeBauche stated that "Rick is doing a heck of a job" and he is looking forward to having Kasey back as well! Jeff hopes to be back to his old self soon after his hip replacement.
22. Fire Department Report - Jeff DeBauche stated that it was pretty quiet, a false alarm for trees on wires. They plan on piling up as much as they can to do a controlled burn of trees that are still here from when the tornado went through in 2023.
23. Marinette County Supervisor Report - Chris Norton has a referendum for public safety coming up. He also stated that prison guards and several other areas in the county are down in help. Tomorrow morning at the infrastructure meeting in Marinette they plan on discussing allowing access and changing the ruling for the forest and opening up our trails again this spring. Chris Norton also stated that he is up for re-election in spring so anyone who wants to sign nomination papers he would appreciate it. - December 16th is the regular county board meeting.
24. **Public Participation at Town Board Meetings** - Welcome No public comment
  - a. **Guidelines for Public Comments** – Time limit of 5 minutes maximum per person; Maximum time allowed for this session is 30 minutes total
  - b. This is a listening session for the community to address the Town Board
  - c. This is a listening session **ONLY!** The purpose of this session is for the Town Board to listen to the views of the community;
  - d. **PLEASE STATE YOUR NAME AND THEN STATE YOUR COMMENT**
  - e. **NO Actions will be taken, Please be courteous and respectful to all**
25. **Motion to Adjourn** - Supervisor Jim Fencil made the motion, Supervisor Scott Volkmann second, motion carried meeting adjourned at 8:02 p.m.

**NOTE: THE AGENDA IS SUBJECT TO CHANGE AS ALLOWED BY WISCONSIN STATE LAW**

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