Minutes

1. Call to order & Pledge of Allegiance – Meeting was called to order by Chairperson Dee Farley at 7:03 p.m. followed by the Pledge of Allegiance.
2. Roll call and verification of proper public notice. In attendance: Chairperson Dee Farley, Supervisor 1 Jim Fencl, Supervisor 2 Scott Volkmann, Treasurer Carol Kitchmaster, Town Clerk Lisa Weinrich; Proper notice was posted on the website and 4 other places.
3. Motion to Approve the Agenda – Noted: Changes to the agenda, tabled item #6 because proper notice was not published in the Peshtigo Times as required by law. Removed item #7 as it was already discussed and acted upon at last month’s meeting. Removed item # 8 as it was already discussed and acted upon at the May 13th meeting. Removed item # 9 as it was discussed and no action was necessary as it was informative only at the May 13th meeting. Motion to approve the amended agenda was made by Scott Volkmann, second Jim Fencl, motion carried.

**Consider for approval or other action:**

1. Approval of the meeting minutes for May13th, 2025, Town Board meeting, Motin to approve the minutes of the May 13th meeting was made by Jim Fencl and seconded by Scott Fencl.
2. Discussion and possible action to approve the EMS Contract for June through August, Motion was made to approve the EMS contract by Scott Volkmann, second by Jim Fencl, motion carried and contract was signed
3. Discussion and possible action regarding authorization of “Class A” and “Class B” beer/liquor/tobacco licenses: **THIS ITEM IS TABLED UNTIL SPECIAL MEETING ON JUNE 26TH AT 10 A.M.**
   1. Class A Beer & Liquor license: Red Pine BP
   2. Class B beer and liquor licenses to: Jungle Jim’s Pub and Grub; The Rustic; Kosir’s Bar and Grill, LLC
   3. Cigarette and tobacco retail licenses to: Red Pine BP; The Rustic
4. Discussion and possible action to bill GFL for the electrician’s cost to repair the power line to the town hall**. THIS ITEM WAS ADDRESSED AT THE MAY 13TH MEETING**
5. Discussion and possible action to approve the revised permit ordinance – **THIS ITEM WAS ADDRESSED AT THE MAY 13TH MEETING**
6. Discussion and possible action to approve burying the electrical cable to the town hall. – **THIS ITEM WAS ADDRESSED AT THE MAY 13TH MEETING**
7. Discussion and possible action to approve Deputy Clerk Kate Ignat-Volkmann – There was a brief discussion about the already budgeted amount for deputy clerk of $187.05 per month, welcome aboard Kate.
8. Discussion and possible action to approve Data Specialist Riana Ventura Bishop and rate of pay – Discussion of unbudgeted contract with Data Specialist Riana Ventura to assist in bringing up to speed the accounting software and training of clerk and deputy clerk on that software. Budget information was not available at this time so further discussion will be held at a later date.
9. Reports / Updates presented:
10. Treasurer’s report: Checking: $52,224.65; Money Market: $77,190.83; Money Market: $100,625.63; Money Market: 695.57
11. Chairman report – Emergency Services Building Open House was a success. Hiring Data Specialist is to eliminate the CT report currently being done by Kerber Rose so our Data Specialist will take that over. Road Crew are doing road readings to apply for funding for ice storm disaster relief. Blackstone program may have lost their funding, they were the organization who had offered to assist with trees/ planting for the park restoration.
12. Planning Commission Athelstane road maintenance was reviewed so might use, we have nothing for road bands at this point and hope to get a draft regarding that. Bluebird lane development, the town calls for 4 inspections of a road that is being installed. It is not a town road, but it should meet the standards for all town roads. The committee would like Supervisor 1 Fencl to participate to ensure town road standards are being applied. The four inspections are conducted after each level is complete for the road; Fill, Base, Build Up, and finish. Building permits ordinance change is anything over 800 sq. ft. needs to have a building permit, dwelling permits are issued by our building inspector Jane Meisser, all other building permits for things like sheds or garages our municipality will issue
13. Supervisor Reports
    1. Supervisor Scott Volkmann – Community Center – Presentation of the different uses for the community center, along with a proposed possible signage for the outside of the community center as one of the first steps to consider. In addition to the fact that the community center is an opportunity for us to try to get grants to bring the building compliant with codes so it can be fully utilized. Discussion about installing offices in addition to a library or to be utilized for other functions. Distribution of heating is also something to consider due to open concept of the building. Getting internet to the community center would be another positive step. Supervisor Scott Volkmann is currently working with the SCFR Auxiliary who has put together a community center committee in an effort to support the board in this venture.
    2. Supervisor Jim Fencl – Discussion Chip Sealing Old J Road; the new Shop roof leakage; septic system not being complete – Chip sealing, Supervisor Jim Fencl got 2 quotes, one for old j to nighthawk, second quote from nighthawk to substation. Anything over $25,000 would have to be put out for bids but if it is divided and less than $25,000 then only quotes are required. Chairperson Dee Farley, Road Crew Foreman Jeff DeBauche and the road crew toured several roads for assessments as well. Further discussion has been tabled for a meeting at a later date. Supervisor Fencl will check into repairs for the town shop roof. Discussion of roof leaking in town hall men’s room it was discovered that cleaning out the gutters might take care of the situation at minimal cost.
14. Fire Department 1 call for chicken coop fire, regretfully lost a few chickens. Emergency Services Building Open house had good attendance, went through over 300 burgers and approximately 230 attendees. Reminder of Fireman’s Banquet on Monday just over 100 folks to attend. Treasurer Carol Kitchmaster gave financial report – CD: $26,809.90; Checking: $3,841.11; Money Market$37,759.47; Outstanding: $1,000; Balance: $67,410.48.
15. Marinette County Supervisor, Chris Norton – The city of Marinette gave a portion of the vacated NWTC property (over 18 acres) to the YMCA even though there was much discussion at the county board meeting regarding that situation. State contract for state wide rate for salt is $72 per ton last year
16. Recycling Center Committee – Chairperson Don Schmidt read a letter he composed regarding the recycling center situation and little regard some residents/ tourists. He is proposing that the recycling center be opened more days, Every Wednesday, Saturday and Sunday to deter random dumping of garbage and recyclables and hire two more attendants to meet that demand. Put up new signage as a warning, 1st time caught they get a warning, if caught 2nd offence will result in a fine. An increase in fees and an increase in recycling attendant pay would help also. Improved conditions may result in more grant money from the DNR. Discussion ensued with additional suggestions. These changes are not budgeted for currently so it will be addressed at the time of the next budget meeting.

Vouchers & Payment of Bills Check #10321 to Check #10360 Motion to approve payment of the outstanding bills made by Supervisor 2 Scott Volkmann, second by Supervisor 1 Jim Fencl

Items intended for future meetings: Chip sealing, community center, data specialist pay,

Public Comment: Sabin informed everyone WPS is burying the line to the town hall at no cost to us and he is working with them; Special thanks to Joanne Sisler for the cemetery upkeep. Chris Norton explained a little more in depth about chip sealing and how it works; Chris Norton also suggested adding public input/ open section on our agenda; Don Schmidt thanked Bob Collins, his brother recently passed for working together to help him dispose of several of his brother’s recycling items and garbage. Bob informed us that recycling fees here are tragically low compared to other places, especially when it costs us more money than we charge for large recycling items.

Motion to adjourn made by Jim Fencl, seconded by Scott Volkmann, motion carried at 8:40 p.m.

Special Meeting will be held on June 26th at 10 a.m. at the town hall

Closed Session: None

Lisa K. Weinrich, Clerk-Town of Silver Cliff

Requests from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 with as much advance notice prior to the meeting as possible.

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