

STATE OF WISCONSIN  
Town of Silver Cliff  
Marinette County

Town Board of the Town of Silver Cliff, Marinette County, Wisconsin Town Board on September 10, 2024, at 7:00 p.m.

Minutes

1. Call to order & Pledge of Allegiance: Chairman Bruce Weber called the meeting to order at 7:00 pm, the Pledge of Allegiance was recited.
2. Roll call and verification of proper public notice: Present, Chairman Bruce Weber, Supervisor Dee Farley, Supervisor Jay Van Frachen, Treasurer Carol Kitchmaster, Constable Sabin Rosenbaum, Clerk Amy Vannieuwenhoven. The agenda was posted September 4, 2024, at Town Hall, Town Shop, Town website, Red Pine, Jungle Jim's, Rustic, Rapids.
3. Motion to Approve the Agenda: Motion to approve the agenda made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

**Consider for approval or other action:**

4. Approval of the meeting minutes for the July 9, 2024 Town Board Meeting, July 24, 2024, Special Town Board meeting and the August 12, 2024, Town Board meeting: Motion to approve the July 9, July 24 and August 12, 2024, meeting minutes made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Fair Housing Proclamation: Chair Bruce Weber read the Fair Housing Proclamation. Motion to approve the Fair Housing Proclamation for September 10, 2024, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
6. CDBG-PF - 2nd CPP Public Hearing – See hearing notice for agenda items: Ben Andrews from MSA facilitated the 2<sup>nd</sup> CPP Public Hearing for the CDBG-PF grant. Motion by Supervisor Dee Farley to close the CDBG-PF public hearing, motion seconded by Supervisor Jay Van Frachen, motion carried.
7. Discussion and possible action to approve the County F subdivision Certified Survey Map: The Silver Cliff Planning Commission recommends approval of the County F subdivision certified survey map. Motion to approve the County F subdivision certified survey map made by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley, motion carried. The map was signed by the Chair, Treasurer and Clerk.
8. Discussion and possible action to approve the 2024/2025 Propane contract, Northwoods @ \$1.399 per gallon: Motion to approve the 2024/2025 propane contract with Northwoods at a price of \$1.399 per gallon, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
9. Discussion and possible action to reschedule the October 22<sup>nd</sup>, 2024, budget workshop: Motion to reschedule the October 22, 2024, budget workshop to October 14<sup>th</sup>, 2024 at 9:00 am, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
10. Discussion and possible action to approve WI Town Association training workshops and/or WI Town Association State Convention attendance for board members/clerks/treasurer: The supervisors and chair would like to attend the Fall WTA Workshops at the rate of \$75.00 each. The Clerk, Deputy Clerk and Treasurer will attend the WTA State Convention (one day, October 7<sup>th</sup>, 2024) at the rate of \$120.00 each. Motion to approve attendance for the WTA Fall Workshops for the Chair and Supervisor's and for the Clerk, Deputy Clerk and Treasurer to attend the WTA State Convention at a cost of up to \$600.00, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
11. Discussion and possible action to approve collection of 2024 property taxes by the Marinette County Treasurer. The cost will be a flat base fee of \$500.00 plus a per parcel fee of \$1.20: The Chair explained the county price increase is an additional \$250.00 administrative fee plus \$.35 per parcel to collect property taxes. Motion to approve collection of Silver Cliff property taxes by the Marinette County Treasurer at a cost of \$500.00 administrative fee plus \$1.20 per parcel, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
12. Discussion and possible action to approve the 2024 4<sup>th</sup> quarter Silver Cliff Rescue Squad contract in the amount of \$6250.00: Motion to approve the 2024 4<sup>th</sup> quarter Silver Cliff Rescue Squad contract made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

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13. Discussion and possible action to approve quotes for the Silver Cliff Community Center signage: Supervisor Jay Van Frachen received two quotes for signage for the Silver Cliff Community Center; \$4009.00 and \$9866.00 (lighted sign). This item is tabled indefinitely.
14. Approve a \$2500.00 fine for the brick mason doing work at the EMS building, for breach of contract: Work done by a contracted mason for the EMS building was done incorrectly and against the contractor's specification sheet. Motion to approve a \$2500.00 fine for the contracted mason work for the EMS building due to the contractor going against the contract, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
15. **Reports / Updates presented:**
  - a. Treasurer's report: Bank balances, checking \$26,191.03, money market \$87,883.59, tax account \$91,491.16, state funds (EMS) \$83,838.99 and interest earned \$8,831.73. CD's are coming due and will roll at 5%.
  - b. Chairman report: A letter writing campaign to the Governor's office is complete, the ask is for \$500k additional funds to finish the EMS building construction. The Broadband committee is in talks with Insight. There has been damage done to the EMS building area due to the public entering the construction site. From now on, permission from a town supervisor must be given before the public will be able to enter the construction zone. An update on construction progress was given. Reminder, WTA County meeting in Amberg, September 19<sup>th</sup>, 2024.
  - c. Planning Commission: The commission is making tweaks to the dog control ordinance, replacing dog with animal and the building permit ordinance to remove the under \$1000.00 language (no permit needed). The town board directs the commission to make these changes.
  - d. Supervisor Reports: Dee has had multiple garbage collection inquiries, a driveway question and inquired about the land behind The Rustic being turned into a conservancy. Jay is dealing with a property owner not obtaining a permit to put a shipping container on their property and received a call about what hospital a patient is transported to by the rescue squad.
  - e. Fire Department: The month has been slow. There is a driver operator class scheduled in October.
  - f. Marinette County Supervisor, Chris Norton: Chris gave updates from Marinette County.

Vouchers & Payment of Bills Check# 9853 to Check# 9896: Motion to approve checks 9853 – 9899 made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried..

Items intended for future meetings: Community Center rental agreement refund policy and Town Hall rental agreement cost.

Public Comment: Sue Victoreen asked what broadband company owns Cellcom? Insight. Chris Norton talked about the Gillis store and the owner may appreciate public help to clean up the property.

Closed Session: None

Motion to adjourn: Motion to adjourn made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried, adjourned at 8:01 pm

Amy Vannieuwenhoven, Clerk-Town of Silver Cliff

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.