

STATE OF WISCONSIN

Town of Silver Cliff

Marinette County

Town Board Meeting, December 12th, 2023 at 7:00 p.m. at the Silver Cliff Town Hall N11929 County Road I Silver Cliff, Wisconsin.

Minutes

1. Call to order & Pledge of Allegiance: Chairman Bruce Weber called the meeting to order at 7 pm, the Pledge of Allegiance was recited.
2. Roll call and verification of proper public notice: Agenda posted 12/6/23, 12:30 pm, at the Red Pine BP, Town Hall, Town Shop, Town Website, Rustic, Rapids, & Jungle Jim's. Present: Chairman Bruce Weber, Supervisor Dee Farley, Supervisor Jay Van Frachen, Treasurer Carol Kitchmaster, Clerk Amy Vannieuwenhoven.
3. Motion to Approve the Agenda: Motion to approve the agenda made by Supervisor Dee Farley, Seconded by Supervisor Jay Van Frachen, motion carried.

Consider for approval or other action:

4. Approval of the meeting minutes for the November 14th, 2023 Town Board Meeting, the November 15th Town Board Budget Workshop #3 and the November 28th Town Board Meeting, after any corrections have been reflected. Motion to approve minutes made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Sealed bids for the Town of Silver Cliff Emergency Services Building, open and award: There were 4 bids received:
 1. Bayland Building \$3,407,246.00
 2. Harold Emmel \$3,493,900.00
 3. Milbach \$3,616,652.00
 4. Ace \$3,432,478.00All bids are considerably higher than the estimate of \$3,200,000.00. MSA recommends to not approve a bi at tonight's meeting as the State Building Inspector has items in the plans that need addressing. Item tabled until inspector issues are corrected. The Silver Cliff Building Committee will meet ASAP to address the items. There will be an Electors meeting scheduled for November 28th, 2023 at 6 pm to address the best course of action to pay for the difference in budgeted amount vs lowest bid.
6. Discussion and possible action if the Town of Silver Cliff Emergency Services Building bids are not complete or not favorable to the Town, schedule an alternate Special Town Board meeting to open and award the bid: No action
7. Discussion and possible action of the Planning Commission to do an Area Development Plan for the Limburg Lane Subdivision: The Planning Commission held a site visit to Limburg Lane, December 11th, 2023. Planning Chairman submitted the planning report, to the developer for consideration. The next Planning Commission meeting is January 8th, 2024.
8. Discussion and possible action to approve an identification badge and truck magnet for the Code Enforcement Officer: Motion to purchase an identification badge and truck magnet for the Code Enforcement Officer, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
9. Discussion and possible action to approve a fee increase for special assessment letters from \$15.00 to \$50.00: Motion to increase the fee from \$15.00 to \$50.00 effective January 1st, 2024, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
10. Nomination and board approval of election inspectors: Chairman Bruce Weber nominated Chief Election Officer, Sue Victoreen, Election Workers, Margaret Lewis, Don Schmidt, Gwen Schmidt, Vicki Delaski. Back up Election Workers, Cindy Jonet and Crystal Peterson, and Marilyn Kowis. Motion to appoint Chief Election Worker and Election Workers, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
11. Approval of the Burch Lane permit: The property owner has built an addition onto a camper without a permit. The Town will need to enforce the permit ordinance and fine the property owner. Options to remedy the work already completed, will be given by the Town Constable.
12. Approval of a 1 - day alcohol permit for the Town Holiday party, January 21st, 2024. Motion for the Town to obtain a one-day alcohol permit, January 21st, 2024, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

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Reports / Updates presented:

- a. Treasurer's report: CD \$11,681.67, Money Market \$61,934.70, CD \$1,095,444.83 and interest \$3700.00.
- b. Clerk's report: Reminder of Holiday party, January 21st, 2024 for town employees/volunteers, Fire & Rescue, committee members. Will start election training and finishing up tax bill information for 2023.
- c. Chairman report: The Chair spoke with the State Inspector, no code changes would need to be made at the Church, unless bathrooms would be renovated. Propane cost is approximately \$3500.00 per year and electric is approximately \$40.00 per month. Any purchase offer would be contingent on favorable bids for the Emergency Service building.
- d. Cemetery Committee: None
- e. Planning Commission: Busy
- f. Road Committee-Roadwork: None
- g. Constable: Residents have reported sightings of wolf. Dog calls and follow up on a property needing clean up.
- h. Recycling/garbage: Staff are starting work early to address the recycling dropped off after business hours.
- i. Supervisor Reports: Dee Farley, 2 calls for slippery roads, proper use of ATV/UTV on Town roads and questions why the Elector meeting was rescheduled. Jay Van Frachen: Complaint of the broken-down garbage truck parked at Rustic longer than anticipated. Question from a citizen if the tax levy is \$160,000.00 more than years past.
- j. Fire Department: 2 calls the past month
- k. Rescue Squad: Hired 1 full time and 2 are finishing EMT classes.
- l. Parks Committee: None
- m. Marinette County Supervisor, Chris Norton: Bobbie Borkowski has been named interim County Clerk. The camera located on C & F monitors weather and road conditions.

Vouchers & Payment of Bills Check# 9427 to Check#_9483; motion to approve made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

Items intended for future meetings: Rescue contract for the 1st quarter of 2024.

Public Comment: Sue Victoreen, is there information on the well inspection at the Church? Yes, drilled 10/2006, 63' deep. Tested and passed 7/2022.

Carol Kitchmaster requests checks to be cashed by December 31st, 2023.

Jim Fencil: Garbage in the road, Eagle River Rd, who should be called? Supervisor. Town will monitor garbage collection as there have been complaints.

Chris Norton: Landowner rights should be known by Constable and Code Enforcement Officer. Putting a sign on the truck does not mitigate trespassing unless there is a credible threat.

Mitch Piontek: while working on brush clean up, saw 1 individual dump 15 bags of garbage, and cardboard. Who pays for this? The Town.

Dee Farley: Status of law suit with insurance company? Still pending

Closed Session: None

Motion to adjourn: Motion to adjourn made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried 8:01 pm.

Amy Vannieuwenhoven, Clerk-Town of Silver Cliff

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.