

STATE OF WISCONSIN

Town of Silver Cliff

Marinette County

The Town Board of the Town of Silver Cliff, Marinette County, Wisconsin, November 14<sup>th</sup>, 2023 at 7:00 p.m. at the Silver Cliff Town Hall N11929 County Road I Silver Cliff, Wisconsin.

Minutes

1. Call to order & Pledge of Allegiance: Chairman Bruce Weber called the meeting to order at 7 pm. The Pledge of Allegiance was recited.
2. Roll call and verification of proper public notice: Present, Chair Bruce Weber, Supervisor Dee Farley, Supervisor Jay Van Frachen, Treasurer Carol Kitchmaster, Constable Sabin Rosenbaum, Clerk Amy Vannieuwenhoven. Agenda posted 11/10/23 at 12 pm, Jungle Jims, Rustic, Rapids, BP Gas Station, Town Hall, Town Shop.
3. Motion to Approve the Agenda: Motion made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

**Consider for approval or other action:**

4. Approval of the meeting minutes for the October 10, 2023 Town Board Meeting and the October 24<sup>th</sup> Town Board Budget Workshop #2, after any corrections have been reflected: Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Sealed bids for the Town truck, open and award: The bid from Roger Conklin, Peshtigo WI in the amount of \$4253.00 was the highest bid and awarded.
6. Discussion and possible action for a Town employee holiday get together: January 21<sup>st</sup> @ 2 pm. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried for a Town holiday get together.
7. Discussion and possible action regarding the Limburg Lane sub-division: The planning commission will review the certified survey map and look at lot sizes and address safety concerns. Site visit will be scheduled in January 2024. Motion to defer to the Silver Cliff Planning Commission made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
8. Discuss Birch Lane building permit and the municipal codes that are attributable: Permits are required for any improvement and the public is responsible to adhere to town ordinances and setbacks. The Town will be consistent in enforcing the permit requirement.
9. Discussion and possible action to approve an amendment to the town ordinance #091311: no action.
10. Discussion and possible action to approve an amendment to the town road ordinance #091113A: A third option on page 4 was added for 24' wide gravel roads. Motion to approve by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion approved.
11. Discussion and possible action for the purchase of a used back hoe for the town shop: The Town Shop is in need of a working back hoe. The town has \$25k in an account for equipment, \$23k in insurance funds from the red truck and green truck, and \$4253.00 from the sale of the K3500 truck for a total of \$58k. Motion to purchase a used back hoe from the funds listed and not to exceed \$60k, made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
12. Discussion on election poll workers: Town Clerk is looking for 2-3 more election workers, please contact the Clerk if you are interested.
13. Appointment of a Code Enforcement Officer: There is an increased workload for the Constable. Cory Gagne appointed as the Town Code Enforcement Officer effective January 2024 through April 2025.
14. Discussion and possible action of the salary of the Code Enforcement Officer: The salary for the Code Enforcement Officer could be ½ of the Constable salary through this appointment. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen to set the Code enforcement Officer salary to \$1500.00 per year through this appointment cycle, motion carried.
15. Discussion and possible action of purchasing the church on County C, in Silver Cliff: The church across the street is for sale. The cost to the Town is \$199k and the fees will be pro bono. A site visit will be set up and spec sheets with the floor plan, propane/electric costs will be provided. The loan for the Town Shop, the Town pays \$60k per year plus the interest. The loan is paid down to approximately \$400k. If the Town purchases the church, the loan balance would be back

STATE OF WISCONSIN

Town of Silver Cliff

Marinette County

The Town Board of the Town of Silver Cliff, Marinette County, Wisconsin, November 14<sup>th</sup>, 2023 at 7:00 p.m. at the Silver Cliff Town Hall N11929 County Road I Silver Cliff, Wisconsin.

to the original loan amount. There was a question if the land the church was built on needed to be returned to the original land doner? Chairman Bruce Weber will check into this. The original Town Hall would remain and available for use.

16. Discussion and possible action to set a date for a Special Town Meeting for the purchase of the church on County C, in Silver Cliff: A special town meeting for the electors is set for November 30<sup>th</sup>, 2023 at 6 pm to grant permission to purchase the church.

**Reports / Updates presented:**

- a. Treasurer's report: Checking balance \$101063.06, money market \$88652.37, Interest \$3585.98 and CD 1,917,044.39.
- b. Clerk's report: The office has been painted, Deputy Clerk Margaret Lewis is going through boxes of records in the basement and purging per state retention records.
- c. Chairman report: Bids for the emergency services building are being accepted until 12/5/23. Possible to award the bid at the December Town Board Meeting. The Building Committee still needs to address the well and radio tower. The 3<sup>rd</sup> budget workshop was held November 15<sup>th</sup>, 2023 and the budget hearing is scheduled for November 28<sup>th</sup> at 6 pm. Garbage pick up will be the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Wednesday of the month until April. The garage doors on the shop storage building have been installed. The public can take up to 2, 5 gallon buckets of salt/sand combination per winter.
- d. Cemetery Committee: One caller interested in purchasing a site.
- e. Planning Commission: None
- f. Road Committee-Roadwork: 2023 road ratings completed
- g. Constable: Balsam Lane, nuisance call
- h. Recycling/garbage: Busy but folks are leaving items without paying the recycle fee.
- i. Supervisor Reports: Supervisor Dee Farley reports calls for too much clutter on the town park property. Dee worked with the recycle and cemetery to learn process. One call for garbage not being picked up. Recycle hours, possible to spread out more evenly. Limburg lane sub division is not being done according to ordinance. A request has been made to put a sign on Harper and Fisherman Lane to slow down as there is a blind spot. Supervisor Jay Van Frachen reports calls regarding garbage pick up and amounts of salt/sand residents can use. Question on putting an addition on property located on the river, this is a county question.
- j. Fire Department: Balance \$49,050.69, receipts \$20,175.00 and expenses of \$2,570.47 plus \$25k in a CD for a future truck purchase, \$64,993.60 remaining balance. The gold outing went well and there were 2 traffic accidents during the month.
- k. Rescue Squad: 1 full time was hired and 1 full time will be out on leave for 8-9 months. Requesting the public is mindful of black ice, slippery leaves so as to not take a slip and fall.
- l. Parks Committee: None
- m. Marinette County Supervisor, Chris Norton: UTV accident, citation issued. Trail system has gone forward for exploring. The budge passed last month with a tax increase.

Vouchers & Payment of Bills Check # 9385 to Check # 9426. Motion to approve the vouchers and payment of bills made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

Items intended for future meetings: None

Public Comment: Mitch Piontek provided a proposal for park brush pile clean up, stump removal and big rocks moved but reserved for park use.

Closed Session: The Town Board will go into closed session for Town Employee matters.

STATE OF WISCONSIN

**Town of Silver Cliff**

**Marinette County**

The Town Board of the Town of Silver Cliff, Marinette County, Wisconsin, November 14<sup>th</sup>, 2023 at 7:00 p.m. at the Silver Cliff Town Hall N11929 County Road I Silver Cliff, Wisconsin.

Motion to adjourn made by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried at 8:58 pm.

Respectfully submitted,  
Amy Vannieuwenhoven, Clerk-Town of Silver Cliff