

STATE OF WISCONSIN
Town of Silver Cliff
Marinette County
Town Board Meeting
September 12, 2023
7:00 pm

Minutes

1. Call to order & Pledge of Allegiance: The meeting was called to order at 7:00 pm, by Chairman, Bruce Weber.
2. Roll call and verification of proper public notice: Present; Chairman Bruce Weber, Supervisor Dee Farley, Supervisor Jay Van Frachen, Treasurer Carol Kitchmaster, Clerk Amy Vannieuwenhoven. Agenda posted September 6, 2023 @ 5 pm at town hall, town shop, BP gas station and the town website. Motion to approve, Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
3. Motion to Approve the Agenda: Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen

Consider for approval or other action:

4. Approval of the meeting minutes for the August 8th, 2023 Town Board Meeting and the September 5th Special Town Board Meeting, after any corrections have been reflected: Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
5. Set and approve the 2023 budget workshop dates for September, October, November and the budget hearing date for late November: September 26 @ 9:00 am, October 24 @ 9 am, November 15 @ 9:00 am. The budget hearing will be held November 28 @ 6 pm and the levy meeting will be held @ 6 pm, December 12th (prior to the December Town Board meeting @ 7 pm.)
6. Approval for WTA Fall Workshop attendance: Attendance; 3 in person and 1 virtual. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
7. Approval of hiring Kerber Rose to administer the 2023 CT Report: Discussion to have Kerber Rose administer the 2023 CT Report. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
8. Approval of the Silver Cliff Rescue contract for the fourth quarter of 2023: Motion to approve the fourth quarter 2023 Silver Cliff Rescue contract in the amount of \$6,250.00. Motion by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley, motion carried.
9. Discussion and possible action to approve cosmetic changes to the Town Hall office: Discussion to make cosmetic changes to the Town Hall office. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen to make cosmetic changes not to exceed \$500.00, motion carried.
10. Discussion and possible action to develop a monthly email distribution list for the monthly Town Board meeting agenda: Discussion held to maintain a distribution list for the monthly Town Board meeting agenda. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
11. Discussion and possible action to develop a town grant writing committee: Discussion to approve a grant writing committee. The committee will need to follow open meeting laws. Dee Farley and Cindy Jonet interested in serving. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.
12. Discussion and possible action for bids to paint the trim on the town hall: Tabled. One reply to the request and it was a denial.
13. Discussion and possible action to develop a fee schedule for public rental of town owned tables and chairs: Tabled. Consult with the Silver Cliff Park Committee.
14. Discussion and possible action to develop a town ordinance for short term lodging rentals: Discussion to refer to the Silver Cliff Planning Commission to develop an ordinance for short term lodging rentals. The Commission will meet to address the item.
15. Discussion and possible action to allow payment of regular/reoccurring monthly town bills to avoid late charges: Discussion to allow the Clerk to pay regular/reoccurring monthly town bills to avoid late charges. Motion by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley, motion carried.

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16. Approval of appointment of a new Constable: Sabin Rosenbaum was appointed to the position of Constable until the term is up, April 2025.

Reports / Updates presented:

- a. Treasurer's report: Checking; \$8451.28, Money Market, \$147,072.40, CD; \$1,084,482.59. Interest earned in 2023 so far \$30,454.97.
- b. Clerk's report: Thank you to Deputy Clerk, Cindy Jonet for applying for and awarded a grant to pay a portion of the newly approved absentee envelopes for 2024 elections.
- c. Chairman report: Thank you to the Silver Cliff Fire & Rescue Auxiliary for a wonderful picnic, held in August. Thank you also for the volunteers. The concrete for the storage building has been poured, door installation will be next. Thank you to Don as he donated his time to install a new water heater in the Town Hall. The trailer being used for fire department equipment will need to be returned to the owner. Discussion to move items to the newly built storage building. The Town Board will attend training for the CDBG grant. The Town applied for the 2024 recycling grant. Chairman Bruce Weber and Town Shop Supervisor Cory Gagne will begin 2023 road ratings, in the coming weeks.
- d. Cemetery Committee: None
- e. Planning Commission: Recommendation to approve the CSM survey map for 2 lots along Bluebird Rd. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. The committee is working on a small change to the road ordinance.
- f. Road Committee-Roadwork: See comments above from the Chairman report regarding road ratings.
- g. Code Enforcement Officer: None
- h. Recycling/garbage: The recycling lead would like to switch shed doors to allow more room for electronic recycling.
- i. Fire Department: Beginning balance \$54,722.56; receipts \$1311.00, expenses \$655.58, net \$55,377.35.
- j. Rescue Squad: Update provided on Act 228, consolidation of small-town services and the potential grants available.
- k. Parks Committee: None
- l. Marinette County Supervisor, Chris Norton: None

Vouchers & Payment of Bills Check #9312 to Check #9347. Motion by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried.

Items intended for future meetings: Marinette County Treasurer to collect tax payments & Supervisors to give monthly reports at future meetings. Potential Park restoration project.

Public Comment: Question on the garbage fee approved; parcels in the Town of Silver Cliff with improvements will be charged the fee. The Supervisors have been receiving calls on garbage that has not been picked up. Finch Lane needs repairing. County I is treacherous for bike riders due to the pebbles, recommendation to contact Marinette County. Reminder, Chili Fest is scheduled September 12, 2023.

Closed Session: None

Motion to Adjourn by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen, motion carried, 8:01 pm.

Respectfully submitted,
Amy Vannieuwenhoven - Clerk-Town of Silver Cliff

Request from individuals with disabilities who will need special accommodations to participate in this meeting or hearing should be made to the Town Clerk at 715-757-3163 advance notice is recommended.

CC: Chairman, Supervisors, Treasurer, Red Pine BP, Town Hall, Town Shop, SC Website
Date Posted 9/6/2023; Time posted 5:00 pm