

**Town of Silver Cliff Meeting Minutes**  
**N11929 County Road I**  
**Silver Cliff, WI 54104**  
**Town Board Meeting, Tuesday, June 13, 2023**

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 pm. The Pledge of Allegiance was recited.

**Roll Call:** Present board members: Chairman Bruce Weber, Supervisor Jay Van Frachen, and Supervisor Dee Farley.

**Others Present:** Carol Kitchmaster Treasurer, Cory Gagne Code Enforcement Officer, Amy Vann, Clerk (virtually via Microsoft Teams) and 20 citizens

**Verification of proper public notice:** Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP on Wednesday June 7, 2023 at approximately 12:15 pm

**Motion to Approve Agenda Items:** Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

**Approval of the meeting minutes for May 9, 2023 Town Board Meeting and May 20 Special Town Meeting, after any corrections have been reflected.** Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

Discussion and possible action regarding authorization of Class A and Class B beer/liquor/tobacco licenses:

Class B beer and liquor licenses to: Jungle Jim's Pub and Grub; Todd and Barb's Rapids Resort (TABLT.INC), The Rustic, Edward and Victoria Farrell (EVF Enterprise, LLC). Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

Cigarette and tobacco retail licenses to: Red Pine Amoco, Todd and Barb's Rapids resort (TABLT INC), The Rustic, Edward and Victoria Farrell (EVF Enterprises, LLC). Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

Class A Beer & Liquor license: Red Pine Amoco. Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

Discussion and possible action regarding approval of 3<sup>rd</sup> quarter rescue squad contract for \$6250.00. Motioned by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding approval of Smith Concrete proposal for site preparation of storage building, \$4880.00. Motioned by Supervisor Jay Van Frachen, seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding approval to add a second deputy clerk. Table until July 2023 Town Board Meeting.

Discussion and possible action regarding approval to pay a second deputy clerk, \$2250.00 annually. Table until July 2023 Town Board Meeting.

Discussion and possible action regarding purchasing a laptop for the second deputy clerk, not to exceed \$1500.00. Tabled until July 2023 Town Board Meeting.

Discussion and possible action regarding vehicle and ATV traffic on Harper Road/other town roads. Citizen Mike Strass, W16030 Harper Rd spoke to the dust, speed and requests signage is posted. Town roads are 55 mph and can only reduce speed by 10 mph with an engineering study. ATV trails can be at Town discretion. The Town will look at signage available. Possible to reach out to a County Recreational Officer. Chris Norton: County added a second Recreational Officer, the DNR pays for the position. Public can call Marinette County and make issues known.

Discussion and possible action regarding Clerk membership to the WI Municipal Clerk Association, \$25.00/2 years. Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

**Reports / Updates presented:**

- a. Treasurer's report: CD balance: \$22440.49, Money Market balance: \$246778.18, Interest: \$3946.70, Total interest: \$19692.46. Fire Department; Beginning balance, \$45022.44, receipts \$12670.00, expenses \$1529.73, ending balance \$56,188.03.
- b. Clerk's report: None
- c. Chairman report: The supplies for the storage building have been delivered, waiting for the concrete pour. Chris Norton indicated there were 105 citations issued over Memorial weekend and Marinette County received 160 contacts. Encourage users to follow rules. Spectrum will do a presentation for building out of internet coverage. Chris Norton and Jeff DeBauche drove the Strong Falls trail and tested calls for 911, calls went through each time. There were over 100 (911) hang up calls over the Memorial weekend due to Android updates. The CDBG grant application was submitted and the final stages are due in July. The 1 million in the State budget will be voted on June 15, 2023. The federal funds for the fire department building are pending application. The lawsuit with the insurance company is in the deposition phase. The Town submitted requested discovery. The well by the tore down fire department is pumping 5 gallons of water per minute, this is an improvement from 2 gallons per minute. The Town Board will need to discuss drilling through more rock. The Town petition for a variance, to omit elevator and sprinkler system for the new fire department building was approved. The Town received \$1045.71 for the recycling grant and \$75,000.00 for the Old J work and the managed forest land amount is \$25,000.00. The Town Hall was sprayed for bugs on the outside of the building. Channel 5 out of Green Bay did a follow up story one year after the tornado. 30+ folks have completed the internet survey. The Gillis property: Owner's intent is to tear down. A citizen asked about the ATV ordinance being on the website? The ordinance is posted and is the same as the County. The Town roads are closed after dark. If there is interest in a change, folks can contact the ATV President and if supported the president can approach the Town Board.
- d. Cemetery Committee: Supervisors Dee Farley and Jay Van Frachen met with the present committee.
- e. Planning Commission: Two variances before the committee, one recommended for approval, one recommended for denial.
- f. Road Committee-Roadwork: Grading will begin June 14, 2023. Signs on metal posts are being changed out as they need to be on a 4x4 breakaway post.
- g. Code Enforcement Officer: Stray dog brought to the Town Hall. There was a good turnout at the Strong Falls opening. There is new signage and no rescue calls the day of. A landing zone will be put in.
- h. Recycling/garbage: Supervisors Dee Farley and Jay Van Frachen will co-chair the committee. Citizens need to be reminded to not recycle dirty items as they will be rejected and to separate aluminum cans, cut cardboard per ordinance. Supervisor Jay Van Frachen attended a listening session held by the state. There will be no significant changes for 2025-2026 but there will be a focus on food waste.
- i. Fire Department: The fundraising banquet will be held at Waubee Lodge, June 19, 2023. Special thanks to the planning committee.
- j. Rescue Squad: New members needed.

- k. Parks Committee: Supervisor Dee Farley indicates the park still needs cleaning up after the storm damage. The committee is interested in applying for a grant. Can the trees in the park be trimmed? Chairman, Bruce Weber will bid top soil dressing.

Vouchers & Payment of Bills Check# 9191 to Check# 9239. Motioned by Supervisor Dee Farley, seconded by Supervisor Jay Van Frachen. Motion Carried.

Items intended for future meetings: Bids to paint the Town Hall, Deputy Clerk and variances from the Planning Commission.

Public Comment: Jim Fencil asked if Town Board keeps track of phone calls/issues from constituents? In reference to the addition of a deputy clerk, Supervisor Dee Farley reports 4 calls and 2 verbal conversations. Supervisor Jay Van Frachen reports 5 calls and a couple verbal conversations.

Closed Session: None

1. **Motion to adjourn:** A motion to adjourn at 8:10 pm was made by Supervisor Dee Farley and Seconded by Supervisor Jay Van Frachen- Motion Carried.

Amy Vannieuwenhoven  
Clerk, Town of Silver Cliff