

**Town of Silver Cliff Meeting Minutes  
N11929 County Road I  
Silver Cliff, WI 54104**

**Monthly Town Board Meeting Tuesday April 11, 2023**

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley.

**Others Present:** Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 25 citizens

**Verification of proper public notice:** Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

**Motion to Approve Agenda Items:** Motioned by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion Carried.

**Approval of Meeting Minutes for March 14, 2023 Town Board Meeting Minutes, after any corrections have been reflected.** Approval Motioned by Supervisor Sue Victoreen and Seconded by Supervisor Dee Farley. Motion Carried.

**Presentation of AMB Internet Services on Broadband Capability:** Canceled-No Presentation given.

**Discussion and possible action regarding Replacement of Resolution #031423.3 Authorizing Resolution to Commit Match Funds for a CDBG Application and Adoption of Resolution# 041123 Authorizing Resolution to Commit Match Funds for a CDBG Application:** Addition of 3<sup>rd</sup> and 4<sup>th</sup> Whereas, Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen. Motion Carried.

**Discussion and possible action regarding Appointment of Planning Commission Member Mike Smith Renewal of 3 year Term:** Chairman Bruce Weber Appoints Mike Smith on planning commission for 3 year term, Mike Smith is accepting the 3 year term Renewal, Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley Motion Carried.

**Discussion and possible action regarding Opening and Acceptance of Bids for Town Shop Cold Storage Building and Concrete Bids:** Received 1 Bid for Fabric portion Structures Unlimited LLC \$117,980.00. Acceptance of Structures Unlimited Bid for \$117,980.00 Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Received 4 Bids for Concrete: A&M Concrete \$75,500.00. McDonald Property Services \$93,985.72. Tim Mueller Mason LLC and T&T Builders Concrete Total Bid \$87,336.24. Smith Concrete \$68,116.00. Motioned to Approve Smith Concrete Bid \$68,116.00 by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley, Motion Carried.

**Discussion and possible action regarding Renewal of Wisconsin Towns Association Annual Membership dues 2023-2024 \$806.00, optional Online Video Subscription Additional \$50.00:** Approval of WTA Annual Membership Dues 806.00+Online Subscription \$50.00 Motioned by Supervisor Dee Farley, Seconded by Chairman Bruce Weber. Motion Carried. Supervisor Sue Victoreen Opposed.

**Discussion and possible action regarding Conditional Use Permit for Residence use of Town property:** Planning Commission Chairman Sabin Rosenbaum reported the Chairman of the Properties Association asked to table it till after their meeting in June. Chairman Sabin Rosenbaum requested for contact list, map of easement, descriptions and more documentation from their committee. No action at this time.

**Presentation of Length of Service Award:** Chairman Bruce Weber presented a Service Award Plaque to Marilyn Kowis for her over 25 years of service to Town of Silver Cliff as an Election Inspector, where several years she served as the Chief Election Inspector. Congratulations and Thank-you for your hard work! Marilyn has decided this was her last year as an Election worker.

**Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic Park, Fire & Rescue Building, Town Shop-Recycle Building.** Fire & Rescue Building Chairman Dan Simmer reported soon it will be ready to go out for bids. Chairman Bruce Weber reported for the Memorial Picnic Park there are several new grants available-stewardship for reconstructive parks, walking trail grants, Chairperson Dee Farley of Memorial Picnic Parks is researching into the grants.

**Reports/updates presented:**

- a. **Treasurer's report:** Carol Kitchmaster=checking account \$19,876.62, Money market =\$304,734.33, CD's Total \$1,193,873.49
- b. **Clerks Report:** Kristin Gagne Thanked Election Workers for their hard work, been greatly appreciated. Thanked Deputy Clerk Dana Weber for her dedication and hard work.
- c. **Chairman's report:** Chairman Bruce Weber Thanked everyone for their part in the election, we had a 65% turnout at elections. Congratulations to Jay Van Frachen winner as Town Board Supervisor 2, Dee Farley winner as Town Board Supervisor 1, Carol Kitchmaster winner as Town Treasurer, Amy Vannieuwenhoven winner as Town Clerk, Cory Gagne winner as Town Constable. Their terms start 04/18/2023 for 2 years. Thanked Supervisor Sue Victoreen for her 2 terms accomplished as Supervisor 2. Thanked Town Clerk Kristin Gagne for her hard work, dedication, and ability to get the jobs done, made my job easier.  
Board of Review Training the 3 Town Board Members and Town Clerk will be attending training to get certified on 4/21/2023. CDBG grant 5 letters of support were received, to support the town on our funding for EMS Building. The Town Shop Building Repairs will begin 4/25/2023. Scott Construction will begin repairing pothole on Old J Rd. Bridge in the next couple weeks. The lawsuit with Rural Mutual Insurance is in the discovery phase. Reminders Annual Town Meeting is 4/18/2023 at 6:00 pm. Open Book is 4/19/2023 1:00 pm – 3:00 pm..
- d. **Cemetery Committee:** No Report.
- e. **Planning Commission:** No Report.
- f. **Road Committee:** No Report.
- g. **Road Work:** No Report.
- h. **Code Enforcement Officer Report:** 2 Dog calls.
- i. **Recycling/garbage:** Marilyn Kowis reported people are dropping off recycle items that are supposed to be paid for after hours and not paying for them.
- j. **Fire Department:** Carol Kitchmaster read the financial monthly balances Net Balance \$45,083.68. Fire Chief Al Walesh reported been quiet month, no calls, Dryer season we have been still in the low for Fire Danger but Marinette County is at Moderate to High for Fire Danger. Doing a controlled burn tomorrow with 4 fire stations working together on burning a house down-weather dependent.
- k. **Rescue Squad:** Ann Wender reported been very quiet, all EMT's are relicensed till 2026.
- l. **Parks Committee:** No Report

**Approval of Vouchers & payment of bills check# 9110 to check# 9153,** Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen, Motion Carried.

**Items intended for future meetings:** Paving Town Hall Parking lot, repairing flag pole at Town Hall, Purchasing Used Backhoe

**Public Comment:** Michael Brooks questioned on legislators list on broadband. Chairman Bruce Weber will provide list to him. Donald Zoeller asked for copy of Rural Insurance policy and copy of lawsuit and response from Rural Insurance. Chairman Bruce Weber replied yes you can get it after the meeting. Darryl Victoreen Thanked Chairman Bruce Weber for his leadership, dedication and appreciated the town coming together. Supervisor Dee Farley asked on plan for recycling area? It's on hold till after EMS Building and Town Shop Cold Storage Shed Building, there are several ideas. Silver Cliff Fire & Aux. needs new members-men and women can join, anyone can join-dues are \$10.00 per member. We have several job opportunities-duties.

**Closed Session:** Town Employee Review Hourly Rate Wisconsin Statue 19.85, section C, Town Board went into Closed Session-Town Board Requested Town Clerk Kristin Gagne to be present along with Town Board, Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley at 7:52 pm. Motion Carried. Motion to adjourn Closed Session at 8:01 pm by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen, Motion Carried. Motion to Call to Order Town Board Meeting at 8:01 pm. By Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

**Motion to adjourn:** A motion to adjourn at 8:01 p.m. was made by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen- Motion Carried.

Kristin Gagne  
Clerk, Town of Silver Cliff