

**Town of Silver Cliff Meeting Minutes
N11929 County Road I
Silver Cliff, WI 54104**

Monthly Town Board Meeting Tuesday January 10, 2023

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll Call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley.

Others Present: Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 10 citizens.

Verification of proper public notice: Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

Motion to Approve Agenda Items: Motion by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion Carried.

Approval of Meeting Minutes for December 13, 2022 Town Board Meeting and December 19, 2022 Special Town Board Meeting after any corrections have been reflected. Approval Motioned by Supervisor Sue Victoreen and Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Approval of Recycle Attendant Applicant: Town Board Members received and reviewed Job Application from Dan Norman for Recycle Attendant position: Motion to Approve Dan Norman for Recycle Attendant position by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried. Chairman Bruce Weber mentioned there is another applicant interested for the Recycle Attendant Position as a Substitute/Backup= Don Schmidt.

Discussion and possible action regarding Approval of Repairs for Peterbuilt Truck: The Peterbuilt Truck broke down and needs necessary repairs, estimate given JX Truck Center is \$14,584.94 minus Tax amount. Approval Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Approval of Cost to move Generator from Old Fire Dept. and Rescue Building to Town Hall: Approval of Grove Electric/Sabin Rosenbaum approximate cost \$1,500.00 to Move Generator from Old Fire Dept. and Rescue Building to Town Hall (place close to propane and service). Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Approval for Credit Card for Town Shop and Fire Department, pending terms review: Approval for 1 Credit Card to Town Shop for Cory Gagne limit of \$5,000.00, for Treasurer Carol Kitchmaster to inquire and setup credit card under Laona Bank for Town Shop. Approval for 3 Credit Cards to Fire Department for: Amy Vannieuwenhoven, Al Walesh, Jeff DeBauche for Amy Vannieuwenhoven to setup credit cards with Stephenson Bank-Fire Dept. Voluntary Donation Fund Account, maximum limit amount on credit card account \$5,000.00 to comply with Ordinance Fire Dept Voluntary Donation Funds. Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Benefits for Town Clerk position: Discussion only at this time, no action taken.

Discussion and possible action regarding Fire Department Voluntary Donation Account Funds Ordinance: Discussion only at this time, no action taken.

Discussion and possible action regarding Veterans Memorial at the Town Memorial Picnic Park:

Discussion only at this time, no action taken. Supervisor Dee Farley will research into it.

Discussion and possible action regarding Assignment of Reporting for the Comprehension Outdoor Recreation Plan: Assignment of Supervisor Sue Victoreen to report information to Marinette County.

Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic Park, Fire & Rescue Building, Town Shop-Recycle Building. No Reports at this time.

Reports/updates presented:

- a. **Treasurer's report:** Carol Kitchmaster=checking account \$29,083.16.
Money market =645,973.60, CD's Total \$1,056,030.55.
- b. **Clerks Report:** Kristin Gagne reported Upcoming Election Dates Are: February 21, 2023 and April 4, 2023. Monday February 13, 2023 at 6:00 pm. Election Public Test. Monday March 27, 2023 at 6:00 pm. Election Public Test.
- c. **Chairman's report:** Chairman Bruce Weber reported there is a steel chain across the driveway to the Old Fire Dept and Rescue Building due to demolition is in progress by BAT Pumping/Brian Tilkins. It was reported that one of the garage doors was stolen, so if anyone knows or hears anything to please let me know. Note, No one is allowed to have any materials from the old Fire Dept. and Rescue Building.
Chairman Bruce Weber spoke with Rural Mutual Insurance claim adjuster this week, he said they gave us the final offer on the Fire Dept. and Rescue Building \$800,000.00. as opposed to the full policy amount, which is unacceptable. Therefore, Chairman Bruce Weber contacted an attorney on it Wallace Law, and then contacted our Rural Mutual Insurance Agent and advised that we have reached out to a lawyer on it.
Authorization to Obtain Wallace Law, Contingency Fee Retainer Agreement and Authority to Represent against Rural Mutual Insurance Company. Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.
- d. **Cemetery Committee:** Supervisor Sue Victoreen reported a memorial company put a bench in backwards, so they have to turn it around.
- e. **Planning Commission:** Planning Commission Chairman Sabin Rosenbaum is working on the draft of the Ordinance for the Voluntary Donation Funds Account of Fire Department. Cory Gagne is working on the Recycle Ordinance updates. Received a call on Juneberry Land division.
- f. **Road Committee:** Chairman Bruce Weber wrote a letter to Eric Burmeister reference to Tri-d Old J project to justify difference from the awarded SMA to what was done by Scott Construction.
- g. **Road Work:** Winter Weather, Plowing, Sanding/Salting.
- h. **Code Enforcement Officer Report:** Code Enforcement Officer Cory Gagne gave report.
- i. **Recycling/garbage:** No Report
- j. **Fire Department:** Carol Kitchmaster read the financial monthly balances. No Report
- k. **Rescue Squad:** Ann Wender reminded still in need of help/people.
- l. **Parks Committee:** No Report.
- m. **Marinette County Board Member Christopher Norton:** Christopher Norton Not Present-No Report. Chairman Bruce Weber requested remove this item from future agendas.

Approval of Vouchers & payment of bills check# 8970 to check# 9014, Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley, Motion Carried.

Items intended for future meetings: Fire Department Voluntary Donation Fund Ordinance-Final. Recycle Ordinance.

Public Comment: Supervisor Dee Farley mentioned the Post has asked if ok to temporarily hang up in the Town Hall the Original Charters for the Post. Supervisor Sue Victoreen and Chairman Bruce Weber both ok with it, no opposition.

Motion to adjourn: A motion to adjourn at 8:11 p.m. was made by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen- Motion Carried.

Kristin Gagne
Clerk, Town of Silver Cliff