

**Town of Silver Cliff Meeting Minutes**  
**N11929 County Road I**  
**Silver Cliff, WI 54104**

**Monthly Town Board Meeting Tuesday December 13, 2022**

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

**Others Present:** Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 9 citizens.

**Verification of proper public notice:** Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

**Motion to Approve Agenda Items:** Motion by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion Carried.

**Approval of Meeting Minutes for November 15, 2022 Town Board Meeting after any corrections have been reflected.** Approval Motioned by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen. Motion Carried.

**Discussion and possible action regarding Approval of Town Contact List Card:** Sample provided of Town Contact list Card by Cory Gagne, Approval of using Town Hall Printer and Town purchasing card stock paper to make quantity of 100 Town Contact List Cards Motion by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

**Discussion and possible action regarding Approval of Signs ATV Routes:** Cory Gagne presented a Sample of ATV Routes sign 36"x36", Approval to Order quantity 12) Atv Route Signs and 12) 4x4 10' posts for approximate cost of \$2,000.00 Motion by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley, Motion Carried.

**Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic Park, Fire & Rescue Building, Town Shop-Recycle Building.** Fire & Rescue Building Committee on Thursday 12/15/22 at 4:30 pm. At Town Hall is having a zoom meeting with MSA Architect to go over preliminary discussion on new building for Fire Dept. and Rescue Building.

**Reports/updates presented:**

- a. **Treasurer's report:** Carol Kitchmaster=checking account \$18,353.99 . Money market =835,185.71, CD's Total \$507,343.14. Recommend for town board members to transfer couple CD's to higher interest rate and open a new CD for the insurance money received towards Fire Dept & Rescue Building.
- b. **Clerks Report:** Kristin Gagne reported been busy.
- c. **Chairman's report:** Chairman Bruce Weber reported received 6 insurance checks from Rural Mutual Ins. MSA feels we can't reuse the existing concrete floor on Fire Dept & Rescue Building and Rural Insurance engineer feels concrete is reusable. We did get the engineer certificate for the TRI-D project, we forwarded it to Eric Burmeister for DOT approval. The 2022 Tax Roll books are here if anyone wants to look at it.
- d. **Cemetery Committee:** Supervisor Sue Victoreen reported someone wanted to purchase a plot.
- e. **Planning Commission:** Planning Commission Chairman Sabin Rosenbaum gave the Town Board Members the latest draft of the Ordinance for the Voluntary Donation Funds Account of Fire

Dept. On going is the amount of the funds and oversight on it-still in the process, would like the input from the Town Board Members on it. Fire Department is happy with it. The Town Board Members will review it.

- f. **Road Committee:** No Report.
- g. **Road Work:** Winter Weather, Plowing, Sanding/Salting.
- h. **Code Enforcement Officer Report:** Code Enforcement Officer Cory Gagne reported several driveways are snow plowing across roadways.
- i. **Recycling/garbage:** No Report
- j. **Fire Department:** Carol Kitchmaster read the financial monthly balances. No Report
- k. **Rescue Squad:** No Report given, Joanne texted the Silver Cliff Rescue Squad is offering the Town a 3-month contract, Jan. 2023-March 2023.
- l. **Parks Committee:** No Report.
- m. **Marinette County Board Member Christopher Norton:** Christopher Norton Not Present-No Report.

**Approval of Vouchers & payment of bills check# 8910 to check# 8969,** Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen, Motion Carried.

**Items intended for future meetings:** MSA Contract Surveyor, Rescue Squad Contract Jan-March 2023 \$6250.00 per Quarter. Peter Liptack Assessor email items, Transfer/New CD's/CD.

**Public Comment:** Citizen Kenny had couple questions reference to Town Properties, Farm Dam area.

**Motion to adjourn:** A motion to adjourn at 7:44 p.m. was made by Supervisor Sue Victoreen and Seconded by Supervisor Dee Farley- Motion Carried.

Kristin Gagne  
Clerk, Town of Silver Cliff