

**Town of Silver Cliff Meeting Minutes  
N11929 County Road I  
Silver Cliff, WI 54104**

**Monthly Town Board Meeting Tuesday November 15, 2022**

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

**Others Present:** Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 14 citizens.

**Verification of proper public notice:** Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

**Motion to Approve Agenda Items:** Motion by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion Carried.

**Approval of Meeting Minutes for October 11, 2022 Town Board Meeting, October 18, 2022 Special Town Board Meeting Budget Workshop#2, November 10, 2022 Special Town Board Meeting and Budget Workshop#3, after any corrections have been reflected.** Approval Motioned by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen. Motion Carried.

**Discussion and possible action regarding Approval of 2023 WTA Town Advocacy membership dues amount of \$130.00. Fee charge is based on population of 520 x \$0.25=\$130.00.** Approval Motion by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

**Discussion and possible action regarding Authorization of Adding Town Treasurer and Town Clerk to current Fire Department Voluntary/Donation Bank Checking and Saving Accounts at Stephenson National Bank & Trust.** Chairman Bruce Weber opened discussion for Public Comment: Amy Vannieuwenhoven discussed her opinion. The Town Board decided no action at this time, to wait for the ordinance.

**Discussion and possible action regarding Approval of Fire Department & Rescue Building Salvage Contract.** Approval of having BAT Pumping & Septic Service to remove & disassemble steel building from existing concrete per contract, Motion by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

**Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic Park, Fire & Rescue Building, Town Shop-Recycle Building.** None at this time.

**Reports/updates presented:**

- a. **Treasurer's report:** Carol Kitchmaster=checking account balance \$21,003.65. Money market =\$165,617.28, CD's Total \$507,343.14.
- b. **Clerks Report:** Kristin Gagne reported election was very busy. Christmas Concert (Kazenbach's) will be at St. Mary's Church-Silver Cliff Fri. 12/30/22 7:00 pm. Deadline is 12/06/22 for Fire Dept to give to clerk all hours and employment info., Also need all planning commission hours turned in by 12/06/22, so payroll checks can be done for 12/13/22 Board Meeting.
- c. **Chairman's report:** Chairman Bruce Weber reminded of Tues 11/29/22 6:00pm Budget Hearing/Elector's meeting and Approval of Tax Levy. BAT removal/disassembly of Fire Dept-Rescue Building Contract start middle of December. New Building of Fire Dept-Rescue MSA is doing pre-engineer drawings with approximate cost, still everything will be properly followed.

We received payment from the application we submitted to Wisconsin Disaster Fund. Thank Clerk Kristin Gagne and Election Inspectors for their hard work with the Elections. Our Town Clerk Kristin Gagne will not be seeking re-election, so we will need someone interested in Town Clerk position.

- d. **Cemetery Committee:** Supervisor Sue Victoreen and Marilyn Kowis reported still working on marking cemetery.
- e. **Planning Commission:** Planning Commission Chairman Sabin Rosenbaum gave draft of Removal of Encroachments Order to town board members for their review/implementation. If any changes needed then give back to planning commission, otherwise to give to Code Enforcement Officer Cory Gagne to implement.
- f. **Road Committee:** No Report.
- g. **Road Work:** Road Foreman Cory Gagne=Getting ready for winter road conditions, requested authorization for quote received from Tony's Wabeno Redi-Mix for sand delivered cost \$13.50/ton approximately 100 tons approximate cost \$1,350.00 Authorized by Chairman Bruce Weber and town board.
- h. **Code Enforcement Officer Report:** Code Enforcement Officer Cory Gagne reported had 1 dog-3<sup>rd</sup> offense of dog at large.
- i. **Recycling/garbage:** Marilyn Kowis reported been busy, dumpsters overfull. Cory Gagne called for pickup-they did not come, recalled it will be extra charge to pick up due to not route date.
- j. **Fire Department:** No Report
- k. **Rescue Squad:** Silver Cliff Fire & Rescue & Auxiliary Presented a money donation check to Town of Silver Cliff in amount of \$40,000.00. Also, thank all who contributed their time and resources for the Picnic's success.
- l. **Parks Committee:** No Report.
- m. **Marinette County Board Member Christopher Norton:** Christopher Norton Not Present-No Report.

**Approval of Vouchers & payment of bills check# 8862 to check# 8909,** Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen, Motion Carried.

**Items intended for future meetings:** None.

**Public Comment:** Cory Gagne asked if anyone would like to purchase Town of Silver Cliff Flags size 4'x6' to let him know since he will be putting an order in, a sample will be at Town Budget Hearing meeting on 11/29/22 to view.

**Motion to adjourn:** A motion to adjourn at 8:01 p.m. was made by Supervisor Sue Victoreen and Seconded by Supervisor Dee Farley- Motion Carried.

Kristin Gagne  
Clerk, Town of Silver Cliff

