

**Town of Silver Cliff Meeting Minutes  
N11929 County Road I  
Silver Cliff, WI 54104**

**Monthly Town Board Meeting Tuesday October 11, 2022**

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

**Others Present:** Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 14 citizens.

**Verification of proper public notice:** Verified Agendas were posted on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

**Motion to Approve Agenda Items:** Supervisor Dee Farley motioned it, seconded it by Supervisor Sue Victoreen. Motion Carried.

**Approval of Meeting Minutes for September 13, 2022 Town Board Meeting and Special Town Board Meeting and Budget Workshop#1 on Sept. 27, 2022, after any corrections have been reflected.**

Approval Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

**Discussion and possible action regarding Approval of MSA Professional Services Inc Sign Pre-Engineering contract for Public Safety Building (Fire & Rescue Building).** No Action at this time, Will review on Oct. 18, 2022 Special Town Board Meeting & Budget Workshop#2.

**Discussion and possible action regarding Approval of MSA Professional Services Inc for Grant writing for Public Safety Building (Fire & Rescue Building):** This was already Motion Approved at the last Town Board Meeting.

**Discussion and possible action regarding Waiver of Town Hall Rental Usage Fee of \$10.00 for Free Christmas Concert provided by Bonni Kanzenbach on Friday December 30, 2022 at 7:00 pm.:** Approval to Waive \$10.00 Town Hall Usage Fee for this event, Motion by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley, Motion Carried.

**Discussion and possible action regarding Waiver of Town Hall Rental Security Deposit of \$100.00 for Free Christmas Concert provided by Bonni Kanzenbach on Friday Dec. 30, 2022 at 7:00pm:** Approval to Waive Town Hall Security Deposit of \$100.00 for this event, Motion by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen, Motion Carried.

**Discussion and possible action regarding having Planning Commission to Create an Ordinance for Silver Cliff Volunteer Fire Department Current Volunteer Fund Bank Account per State Statue**

**66.0608.:** Planning Commission Chairman Sabin Rosenbaum said the Planning Commission will work on and review sample ordinances with State Statue 66.0608 in mind. Chairman Bruce Weber said the Clerk-Kristin Gagne received strong resistance to her request of detail needed on the storm donations in the Fire Dept. Volunteer-Donation Account. Which the Clerk needs to have back-up of information at her hands for any/if open public record requests and to have someone oversee the account. Chairman Bruce Weber commented if the Building Fund Donations could be taken out of the Fire Dept. Fund Account and put in the Town Bank Account under the Storm/tornado Donation account#.

**Discussion and possible action regarding Approval of Marinette County Property Tax Collections for 2022 Taxes:** Approval of Marinette County Property Tax Collections for 2022 Taxes Contract at \$0.85 per each Taxable Parcel plus a \$250.00 Administrative Fee, Motion by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley. Motion Carried.

**Discussion and possible action regarding Approval of Kerber Rose S.C. Jackie Nielson to Amend-Reconcile and File 2021 CT Report, Approx. Cost \$500.00:** Approval of Kerber Rose S.C. Jackie Nielson to Amend-Reconcile and File 2021 CT Report Motioned by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley. Motion Carried.

**Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic-Park, Fire & Rescue Building, Town Shop-Recycle Building:** Chairman Bruce Weber Thanked Rick Fischer-Fischer Architects for providing preliminary engineer design layouts for Fire & Rescue Building. Fire & Rescue Building Committee Chairman Dan Simmer displayed a presentation of Sample G preliminary, of an idea for the Fire & Rescue Building, and a Preliminary of Remote-Sate light Building for the Fire Department. This main building will not be able to contain all the current firetrucks inside. Chairman Bruce Weber commented we do not know if the Town will be able to afford to do both buildings, it would have to be voted on. Chairman Bruce Weber commented there will be several meetings in the future referencing to it, recommend any suggestions to be given to Fire & Rescue Building Committee Members.

**Reports/updates presented:**

- a. **Treasurer's report:** Carol Kitchmaster=checking account balance \$21,494.61. Money market =\$303,567.37, CD's Total \$598,974.77. Chairman Bruce Weber reported we will be cashing in 1 CD to pay the bills.
- b. **Clerks Report:** Kristin Gagne=Reminder Election Machine Public Test is 11/01/22 Tues at 6 pm, Election Day is 11/08/22 Tues. Next Regular Town Board Meeting Date Changed to 11/15/22 Tues. 7pm. Next Budget Workshop#2 & Special Town Board Meeting is 10/18/22 time changed to 9:00 am. Reminder All Meeting Minutes-Copies need to be given to Clerk to keep on file. Also Need Detail (Date, Type Donation, Name, Amount) of Silver Cliff Fire Department Donation Account.
- c. **Chairman's report:** Chairman Bruce Weber=Thanked Dan Simmer for getting heat in Old Town Shop Building (current Fire Dept Building). Also Thanked Dan Simmer for his help with getting short film-Pirate's Tale shot in Town of Silver Cliff. The Town received a second insurance payment. We need to make decision on 2 trucks-Red One and Yellow one. Rural Insurance-Claim Representative Rodney gave Town disappointing news on the forensic report of tornado damages incurred on Fire Department & Rescue Building. He did file a complaint with Rural Insurance Manager that was present at the WTA Conference due to lack of timely response to Town Tornado Insurance Claims. He will be meeting with Rodney from Rural Insurance next week to go over the details. If anyone is interested in a Copy of the Forensic report to contact Kristin Gagne-Clerk. Email Clerk@silvercliffwi.com, and a copy can be emailed. At the WTA Conference there was information on several grants available to Towns through the USDA.
- d. **Cemetery Committee:** Supervisor Sue Victoreen reported this Thursday or Friday will be purchasing the stakes for the grave markers.
- e. **Planning Commission:** Planning Commission Chairman Sabin Rosenbaum reported there are 3 options for the Town on the Public Encroachment's where personal property are on the little

piece of land the Town owns next to the Peshtigo River. It is the Town Board Members decision as to which action they want to take. The Town Board Members along with Planning Commission Chairman Sabin Rosenbaum's opinion is to have a Removal Order Permit drawn up=the Planning Commission Committee will work on doing a Removal Order Permit per Town Board Members decision.

- f. **Road Committee:** None
- g. **Road Work:** Road Crew Foreman Cory Gagne commented that he would like Nighthawk Lane changed to a public/Town Road, since the Town does snowplow it, and then the Town would get credit for snowplowing it. The 3 Residents on NightHawk Lane would like it to be a Public/Town Road. Chairman Bruce Weber commented Sitting Bear Lane to also look into it possibly being a Public/Town Road- We can research/Review them after Budget Time.
- h. **Code Enforcement Officer Report:** Code Enforcement Officer Cory Gagne reported 1 dog was reunited with its owner.
- i. **Recycling/garbage:** Marilyn Kowis reported been busy. Cory Gagne gave a report on Recycle-Battery Charges, and that the Current Recycle Fees need to be updated and reviewed. Recommended to move the Metal Dumpster to up on the hill by the other dumpsters to hopefully reduce the amount of non-metal being put into it.
- j. **Fire Department:** Carol Kitchmaster=Balance in checking \$8,973.59, Savings \$79,857.80, Net Balance \$88,831.39. Fire Chief Al Walesh reported he received a check \$4500.00 donated to Building Fund, which is not included in the balance. Had Several Calls.
- k. **Rescue Squad** Joanne Sisler=reported 108 calls for the year already. The Rescue Squad is using Tina Lardinois place for housing the Volunteer Rescue Squad personnel. John Walesh is EMT and is a grant writer, He did a grant for the Rescue Squad that was awarded \$130,000.-\$135,000.
- l. **Parks Committee:** Mary DePrey=researched a new handcart that is needed for Park/Picnic.
- m. **Marinette County Board Member Christopher Norton:** Christopher Norton Not Present-No Report Given.

**Approval of Vouchers & payment of bills check# 8825 to check# 8861,** Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen, Motion Carried.

**Items intended for future meetings:** Recycle Fee Schedule Review and Tax Levy.

**Public Comment:** Sabin Rosenbaum-member of car club Muscle Maniacs recently is dissolved and they presented to Fire Chief Al Walesh a check approx. amount \$2,038.77 from car club Muscle Maniacs to be put in the Fire Department & Rescue Building Fund. Karen Ladd expressed her thoughts/feelings of the Fire Department Donation Volunteer Fund Account.

**Closed Session:** Town Employee Review Hourly Rate Wisconsin Statue 19.85, section C. Town Board went into Closed Session-Authorized Clerk Kristin Gagne to be present along with Town Board, Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley at 8:38 pm. Motion Carried. Motion to adjourn Closed Session at 9:11pm Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried. Motion to call to Order Town Board Meeting at 9:11pm Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen, Motion Carried.

**Motion to adjourn:** A motion to adjourn at 9:12 p.m. was made by Supervisor Sue Victoreen and Seconded by Supervisor Dee Farley- Motion Carried.

Kristin Gagne  
Clerk, Town of Silver Cliff

