

**Town of Silver Cliff Meeting Minutes
N11929 County Road I
Silver Cliff, WI 54104**

Monthly Town Board Meeting Tuesday September 13, 2022

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll Call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

Others Present: Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Dana Weber Deputy Clerk, Cory Gagne Code Enforcement Officer and 16 citizens.

Verification of proper public notice: Agendas were posted 9/08/22 on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

Motion to Approve Agenda Items: Supervisor Dee Farley motioned it, seconded it by Supervisor Sue Victoreen. Motion Carried.

Approval of Meeting Minutes for August 10, 2022 Town Board Meeting after any corrections have been reflected. Approval Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Presentation by MSA Professional Services Inc.: MSA Representative Art Bahr discussed timeline of a CDBG-PF Grant options for Public Safety Building. MSA does all bidding and all notices along with engineering, picks the general contractor and local individuals can bid but have to go thru the selected general contractor. No Action Taken at this time.

Discussion and possible action regarding Approval of MSA Professional Services Inc for the necessary Engineering Certificate for Old J Road for TRI-D project: Approval of MSA Professional Services Inc for Engineering Certificate for Old J Road for TRI-D project Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen, Motion Carried.

Discussion and possible action regarding Approval of MSA Professional Services Inc for Grant writing for Public Safety Building (Fire & Rescue Building): Approval for MSA Professional Services Inc for Grant Writing for Public Safety Building (Fire & Rescue Building) Estimate of Lump Sum \$11,000.00 for CDBG Application and Estimated Fee for Environmental Review is \$4,000.00 (hourly). Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Approval of MSA Professional Inc, for Engineering Services for Public Safety Building (Fire & Rescue Building): RFQ. We will put Bid for the Engineering. No Action at this time.

Discussion and possible action regarding Set September, October, November Budget Workshop Dates: Sept. 27, 2022 at 9:00 am Open Bids and Budget Workshop #1.

Oct. 18, 2022 at 10:00 am Budget Workshop #2.

Discussion and possible action regarding Approval of WTA Fall Workshop Classes: Approval of Expenses for WTA Fall Workshop Classes for Chairman Bruce Weber, Clerk Kristin Gagne attending 9/28/22 Green Bay Rock Garden and Supervisor Dee Farley doing Virtual, Motioned by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Approval of WTA Annual Conference-Appleton Oct 9-11, 2022: Approval for attendance of up to 4 people for WTA Annual Conference Oct 9-11, 2022 Motioned by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Approval of Kerber Rose S.C. Jackie Nielson to Amend-Reconcile and File 2021 CT Report, Approx. Cost \$500.00: Approval of Kerber Rose S.C. Jackie Nielson to Amend-Reconcile and File 2021 CT Report Motioned by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Reports from Town of Silver Cliff Committees: Memorial Picnic-Park, Fire & Rescue Building, Town Shop-Recycle Building: Chairman Bruce Weber reminded that all meetings are open to the public. Planning Commission Chairman Sabin Rosenbaum reported joint meeting with all committee's there were great ideas shared and the meeting was very productive. Memorial Picnic-Park Chairman Mike Stirk reported work done already is exceptional by all the committees. Memorial Picnic-Parks committee would like to be on Agenda for draft report on next meeting.

Reports/updates presented:

- a. **Treasurer's report:** Carol Kitchmaster=checking account balance \$22,538.24. Money market =\$259,286.54, CD's Total \$598,146.50.
- b. **Clerks Report:** Kristin Gagne=special assessments, Election.
- c. **Chairman's report:** Chairman Bruce Weber-reported: We will open bids for Town Shop Storage Building on 9/27/22 special meeting. Salt shed tarp delivery 9/27/22. New Town Shop MJI to start repairs around 9/27. Give Cory Gagne a big Thanks for time spent taking the storage shed apart, for all his hard work. Fire Dept building maybe next week will be transferring heater unit to Old Town Shop Building. Clerk Kristin Gagne and Chairman Bruce Weber finalized WDF application, submitted it in-takes 30 days to find out what amount we will receive. Cory Gagne and Chairman Bruce Weber reviewed WISTLR report and reviewed road signs. Chairman Bruce Weber submitted report on Salt & Brine. Chairman Bruce Weber mentioned he will be applying for the Focus on Energy Program for the Fire Dept & Rescue Building. Town Hall Building is having the floor refinished and will be closed from 9/19/22 to 9/24/22. Last year a short film was taped here in Town of Silver Cliff. Everyone is welcome to come and view the trailer on Oct. 1st 6pm at Rustic Inn free pre-screen of A Young Pirate's Tale, when adventure calls. Randy Betts passed away, Funeral Services at Cornerstone Church on Saturday. Chairman Bruce Weber said Free for everyone to take case of water.
- d. **Cemetery Committee:** Supervisor Sue Victoreen reported Cemetery Meeting on 9/14/2022 2:30pm Town Hall.
- e. **Planning Commission:** Sabin Rosenbaum=reported been quiet. Chairman Bruce Weber mentioned about the little piece of land town owns next to Peshtigo River, has a personal dock on it and personal property on the town property. We need to decide what the town wants to do with it? If Any Legal items to worry about? Would like Planning Commission to talk about it.
- f. **Road Committee:** None
- g. **Road Work:** Chairman Bruce Weber= brush mow, grading roads.
- h. **Code Enforcement Officer Report:** Chairman Bruce Weber reported ATV Issues-several complaints, REC. Officer gave out several citations. Code Enforcement Officer Cory Gagne reported 1 of Parker Drive signs is missing/Stolen.
- i. **Recycling/garbage:** Marilyn Kowis reported been busy.
- j. **Fire Department:** Carol Kitchmaster=Balance in checking \$63,482.29, Savings \$14,927.80. Net Balance \$78,410.09. Fire Chief Al Walesh reported been quiet. 1 call for a lift assist. Chairman

Bruce Weber commented Getting too many buckets of money, we need to have a discussion about money for the Building.

- k. **Rescue Squad** Chairman Bruce Weber would like to Thank Joanne Sisler and Ann Wender's for their hard work and for keeping the Rescue Squad going and Thank all the Rescue Squad personnel for their time and hard work. The town received another 3 month rescue squad contract.
- l. **Parks Committee:** No Report.
- m. **Marinette County Board Member Christopher Norton:** Christopher Norton present and gave an update of Marinette County Board meeting.

Approval of Vouchers & payment of bills check# 8779 to check# 8824, Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen, Motion Carried.

Items intended for future meetings: 2022 Marinette County Taxes, JNS Contract-Garbage. Town of Silver Cliff Memorial Picnic-Parks Committee-Draft Report.

Public Comment: Marilyn Kowis-Recycling & Garbage had a gentlemen that was upset about the hours and gates being locked. Ann Wender asked if any thoughts in reference to purchasing for Code Enforcement Officer Cory Gagne a bullet proof vest? Chairman Bruce Weber said he wants to talk with Cory Gagne to see his opinion. Ann Wender asking town for payment towards the Fireworks that were done in August at Auxiliary Picnic? Chairman Bruce Weber said yes there was money budgeted from the town for the fireworks, the town needs copy of the receipt for Fireworks and showing payment was made, then we will reimburse for ½ amount, \$2,500.00 as it was already in town budget for it. Fire Chief Al Walesh- has tornado relief raffle money that will go for the Fire Dept. & Rescue Building fund only.

Motion to adjourn: A motion to adjourn at 8:10 p.m. was made by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen- Motion Carried.

Kristin Gagne
Clerk, Town of Silver Cliff