

**Town of Silver Cliff Meeting Minutes
N11929 County Road I
Silver Cliff, WI 54104**

Monthly Town Board Meeting Wednesday August 10, 2022

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll Call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

Others Present: Kristin Gagne Town Clerk, Carol Kitchmaster Treasurer, Cory Gagne Code Enforcement Officer and 17 citizens. Not present Dana Weber, Deputy Clerk.

Verification of proper public notice: Agendas were posted 8/03/22 on Silver Cliff Website, Silver Cliff Town Hall, Town Shop Building, and Red Pine BP.

Motion to Approve Agenda Items: Supervisor Dee Farley motioned it, seconded it by Supervisor Sue Victoreen. Motion Carried.

Approval of Meeting Minutes for July 12, 2022 Town Board Meeting and August 3, 2022 Special Town Board Meeting after any corrections have been reflected. Approval Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Presentation by MSA Engineering regarding grants and engineering services. MSA Representative Art Bahr discussed timeline of a CDBG-PF Grant options for Public Safety Building. No Action Taken at this time.

Discussion and possible action regarding Approval of Procurement Policy: Approval of Procurement Policy Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen, Motion Carried.

Discussion and possible action regarding Adoption of Ordinance#081022 Establishing a Code of Ethics Regarding Conflict of Interest. Adoption of Ordinance #081022 Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Approval of 2 Additional Cost items for Scott Construction, Klug Lane and Old J. Approval of Scott Construction to Finish piece on Klug Lane 470'x16' finish grade, water, compact, pave and shoulder 2'=\$14,600.00 and Old J last section by Power station south 1400'x10-21' overlay and cold mix wedge = \$10,200.00 utilizing LRIP funds to pay for \$24,800.00 Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Recommendation from Town Shop-Recycle Property Committee Report: Cory Gagne Chairman of Town Shop-Recycle Property Committee presented picture of layout-location for the Town shop Storage Building=Pole Building with Concrete Slab, Building size 48'Wide X 72' Long X 16' Wall Height.

Discussion and possible action regarding Authorization to Bid Town Shop Storage Building: Request 2 Bids 1 for concrete and 1 for the building. Approved to get Bids for Town Shop Storage Building 48'Wide x 72' Long x 16' Wall Height, based on information given by Town Shop-Recycle Property Committee Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Authorization to Bid Propane: Just Received Bid from Northwoods LP our current LP provider. Acceptance of Offer from Northwoods LP \$1.69 per Gallon Effective September 1, 2022 through April 30, 2023. Northwoods LP will also provide by request three full 100 lb. propane tanks located at Picnic-Park grounds. Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Authorization to Bid Diesel Fuel: Approval to put out Bid for Diesel Fuel with contingent on Research of Wisconsin DOA Cooperative Purchasing website. Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Authorization to Replacement of ATV, UTV Routes Ordinance#121118 and Adoption of Ordinance#081022.1 ATV, UTV Routes. Authorization for Replacement of Ordinance #121118 and Adoption of Ordinance #081022.1 ATV, UTV Routes, Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Approval of CSM Konkle per planning commission recommendation: Approval Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley, Motion Carried.

Reports/updates presented:

- a. **Treasurer's report:** Carol Kitchmaster=checking account balance \$20,884.78. Money market =\$272,695.24, CD's Total \$596,646.41.
- b. **Clerks Report:** Kristin Gagne=special assessments, Election.
- c. **Chairman's report:** Chairman Bruce Weber- submitted preliminary application for WDF, Thank Clerk Kristin Gagne and Road Crew Foreman Cory Gagne. Final Report September and then payout within 30 days. The Silver Cliff Memorial Picnic-Park building has been repaired and looks good. Great workday today 20 volunteers. Thank Mike Decker put in over 200 hours, dug out all the stumps. Thank J&J Builders & Sons for helping us so soon, he was able to move his other jobs to later to accommodate Silver Cliff, Much Appreciated. Thank Taylor Enterprises. Thank Election Inspectors and Clerk Kristin Gagne. Thank L&M Custom Drying donated time and for their help. Thank all Volunteers that have helped. Thank Steve Weber and Dan Simmer, Cash for Repair on Old Town Shop Building. Thank Bob Schuchart for help and knowledge of Insurance Information, appreciated.
- d. **Cemetery Committee:** Supervisor Sue Victoreen=No Report.
- e. **Planning Commission:** Sabin Rosenbaum=Reminder of Adjoin Meeting with Athelstane coming up, Asked for frontage of Roadways.
- f. **Road Committee:** None
- g. **Road Work:** Chairman Bruce Weber= shouldering, brush mow, fix washouts, Cory Gagne questioned on Radio Tower is down with building-Do we have to wait 2.5 years? Option to setup offsite-location. Jeff DeBauche mentioned to maybe check into BayComm.?
- h. **Code Enforcement Officer Report:** Code Enforcement Officer Cory Gagne=Atv-Utv Issues. Racing down Crawford Lane. Chairman Bruce Weber mentioned at WTA Meeting both Candidates for Sheriff said very pro for Marinette County opening Roads to ATV-UTV use-it's just matter of time.
- i. **Recycling/garbage:** J&J Builders & Son put roof on Recycle, Reused Steel. Someone put 8 Mattresses on top of Dumpster-no payment was given.
- j. **Fire Department:** Carol Kitchmaster=Receipts \$23,435.00, checking \$39,546.55, Savings \$11,084.44. Net Balance \$50,630.99. Jeff DeBauche=reported all trucks are functional.
- k. **Rescue Squad** Ann Wender put up 2 signs asking for help EMT's/Drivers. Still no response. Need Help.
- l. **Parks Committee:** Next Picnic-Park Committee Meeting 8/16/2022

Approval of Vouchers & payment of bills check# 8737 to check# 8778, Motioned by Supervisor Dee Farley Seconded by Supervisor Sue Victoreen, Motion Carried.

Items intended for future meetings:

Public Comment Resident commented he saw someone dumping tires off on the side of a road. Another Resident spoke of Crawford Lane -Atv-Utv and vehicles driving fast issues. Resident has a golf cart and found out illegal to drive golf cart on town roads. No speed limit on Crawford Lane Road and it is a Dead-End Road. Chairman Bruce Weber this is our ordinance, Per Sabin Rosenbaum it's in state statues that golf carts are not allowed on roadways. Resident asked how come other towns allow it? Resident states No Stop Sign? Chairman Bruce Weber=We will have to Research into it.

Marinette County Board Member Chris Norton requests to be on Reports/Updates Agenda for every monthly regular town board meeting. Marinette County Board Member Chris Norton gave update on Marinette County Meeting.

Ann Wender asked if Town Board can consider purchasing a bullet proof vest for Code Enforcement Officer Cory Gagne, at least to check on cost for future meeting. Rescue squads in Marinette are now wearing bullet proof vests.

Motion to adjourn: A motion to adjourn at 8:50 p.m. was made by Supervisor Dee Farley and Seconded by Supervisor Sue Victoreen- Motion Carried.

Kristin Gagne
Clerk, Town of Silver Cliff