

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, August 10, 2021

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

Others Present: Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; Kristin Gagne, Town of Silver Cliff Deputy Clerk and 16 residents

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Emergency Services Building, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion carried.

Consider for approval or other action:

Minutes from July 13, 2021 town board meeting after any corrections have been rectified. A motion to approve the minutes was made by Supervisor Dee Farley, seconded by Supervisor Sue Victoreen. Motion carried.

Discussion and possible action regarding authorizing work hours for part-time employees: A motion was made by Supervisor Dee Farley to add ½ hour to recycling attendant's scheduled hours to allow for cleanup of miscellaneous recycling items that are left by residents at recycling center, Supervisor Sue Victoreen seconded. Supervisor Dee Farley made a motion to authorize Chairman Bruce Weber to oversee the recycling center, Supervisor Sue Victoreen seconded. A motion was made by Supervisor Dee Farley to approve Chairman Bruce Weber to approve any additional hours needed by recycling attendant's, Supervisor Sue Victoreen seconded. Chairman Bruce Weber recused himself from that motion.

A motion was made by Supervisor Sue Victoreen to pay Carol Kitchmaster \$19.00 for a planning commission meeting that was held in March 2021. Carol was filling in for a position that was not a paid position on the planning commission, however she had been paid in the past for the planning commission meetings she had previously attended. Supervisor Dee Farley seconded. Motion carried.

Discussion and possible action regarding Centennial funding/expenditures: Chairman Bruce Weber will provide a recap sheet for all the revenues and expenses from the centennial celebration. Supervisor Sue Victoreen was questioning some fund raising activity regarding the centennial. Chairman Bruce Weber will contact the Wisconsin Town Association regarding how the committee was formed and the fund raising that had taken place. All the funds raised were to go to the Silver Cliff Auxiliary. No action was taken on this item.

Discussion and possible action regarding number of employees authorized/paid for WTA meetings: Chairman Bruce Weber would like to authorize that only two people for the town get reimbursed for the quarterly meeting and mileage. Those two people would report back to the town board what occurred at the quarterly meeting. Supervisor Sue Victoreen made a motion to eliminate pay for attending WTA meetings. Chairman Bruce Weber seconded. Motion carried.

Discussion and possible action regarding Town Building cleaning contract/scope of work – flat rate: Chairman Bruce Weber would like the town board to bid out the contract for cleaning town building.

An ad will be placed in the paper for the contract with a list of duties to be provided to anyone who request the contract details. This item was tabled until next months meeting.

Discussion and possible action regarding pay for specific fire numbers: Chairman Bruce Weber reported the planning commission is recommending the residents pay for individual fire number and the town pay for a range of number sign. We have less than 10 signs that need to be purchase at an estimate of \$25 per sign. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Dee Farley to approve the range of fire number signs be paid by the town. Motion carried.

Discussion and possible action regarding special meeting to discuss use of ARPA (American Rescue Plan Act) funds: Chairman Bruce Weber would like to hold a special meeting to discuss the ARPA funds act and get any public input regarding the use of the funds. A special meeting will be held Thursday September 9th at 6pm at town hall.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$18,579.20 Balance in the money market is \$392,186.71. CD's total \$461,568.82.
- b. **Clerk's report:** Dana Weber reported the new voting machine is in. I am looking at doing a demo at one of the future town meetings once the election inspectors have been trained on the machine. I have had 3 open records request along with a number of special assessment letters.
- c. **Chairman's report:** Chairman Bruce Weber would like to thank all the volunteers that helped with the centennial celebration. State Representative Jeff Mursau presented The town with a plaque celebrating the centennial. County Road C is open for the ATV/UTV's to travel to The Rustic. The salt shed concrete will be poured tomorrow. The fire department ceiling tiles have all been replaced. Citations are being issued for building without permits. The final walk through has been completed at the new town shop.
- d. **Cemetery committee report:** Supervisor Sue Vfiactoreen reported they have a meeting with a family regarding purchasing some cemetery plots.
- e. **Planning commission report::** Sabin Rosenbaum reported the planning commission has received one bid for the forest management plan. They are working on a draft ordinance for the constable for the next town board meeting. They also are working on a draft amendment on the building permit ordinance. They also are doing some research on a solar farm ordinance.
- f. **Road committee report:** Chairman Bruce Weber had no report at this time.
- g. **Road work:** Chairman Bruce Weber reported the road crew has been busy working on fixing the brush mower, grading roads and patching. Cory Gagne reported they also have been busy adding gravel to roads where needed, preparing town properties for the centennial celebration, installing/correcting fire numbers, cleaning up area behind pole shed and preparing site for new salt shed. Cory is working on setting up extra road sign inventory on computer ad replacing sign posts and straightening as needed.
- h. **Constable:** Cory Gagne reported he has been working on issuing tickets to residents that have started building without permits and ATV/UTV issues.
- i. **Recycling/garbage:** Marilyn Kowis reported items need to be taken in. They have been very busy.
- j. **Fire department:** No report
- k. **Rescue Squad:** Chairman Bruce Weber reported the rescue squad has been very busy. They have had 70 calls so far this year.
- l. **Parks committee:** Chairman Bruce Weber wanted to thank all the volunteers that helped with the park clean up before and after the centennial celebration.

Invoices & payment of bills check #8205 to check # 8247 : A motion to approve the invoices was made by Supervisor Dee Farley seconded by Supervisor Sue Victoreen . Motion carried.

Items intended for future meetings: Cleaning Contract, Centennial funding

Public comment: Anita Weber clarified some questions that Supervisor Sue Victoreen had on the centennial fund raising. She stated that the funds were to be sent to the Silver Cliff Fire and Rescue Auxiliary. The checks were sent to the town but were to be made out to the Auxiliary not the Town of Silver Cliff. That was stated on the brochures that were given out. Chairman Bruce Weber said the fireworks were being moved from the original location to the field across from Jungle Jim's

Motion to adjourn: A motion to adjourn at 8:33 p.m. was made by Supervisor Dee Farley seconded by Supervisor Sue Victoreen Motion carried.

Dana Weber
Clerk
Town of Silver Cliff.