

Town of Silver Cliff Meeting Minutes
N11929 County Road I
Silver Cliff, WI 54104
Monthly Town Board Meeting Tuesday, March 15, 2022

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll Call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

Others Present: Kristin Gagne Town Clerk, Dana Weber Deputy Clerk, Carol Kitchmaster Treasurer, Cory Gagne Code Enforcement Officer and 10 residents.

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Emergency Services Building, Red Pine BP, Rustic Inn, Jungle Jims.

Motion to Approve Agenda Items: Supervisor Dee Farley motioned it, seconded it by Supervisor Sue Victoreen. Motion Carried.

Approval of Meeting Minutes for February 8, 2022 Town Board Meeting- Supervisor Sue Victoreen Motioned it, Seconded by Supervisor Dee Farley. Motion Carried.

Discussion and possible action regarding Forestry Plan: Sabin Rosenbaum reported we have now received the Forestry plan report of Silver Cliff Town land in details. Need to Review the Forestry Plan report and will discuss more in future board meeting and at annual meeting. Per Chris Norton, Forestry Stu Boren and Jeremy will be available at next Town Board Meeting and at the Annual Meeting. The 70 page Forestry Plan report is available for anyone interested to contact Town Clerk Kristin Gagne email: clerk@silvercliffwi.com to get an emailed copy of report.

Discussion and possible action regarding Revision of Town Hall Rental Contract: Discussed the Revised Town Hall Rental Contract revised by Supervisor Dee Farley from 2/08/22 town board meeting discussion. Board Members agreed looks good, except for need Removal of the sentence: Be advised that the Town Building is a “Non-Smoking” facility and no weapons are allowed. This does not need to be written due to Wisconsin Statue prohibits. After above revision Chairman Bruce Weber Motioned it, Seconded by Supervisor Dee Farley. All in Favor. Motion Carried

Discussion and possible action regarding bids for Town Hall Floor: Supervisor Dee Farley got 3 bids for Silver Cliff Town Hall Floor and town board discussed them. Stalker Sports Floors \$4,200.00 Cost of Sanding, Includes Labor for Sanding, Sealing, and Finishing with 3 coats of water base finish. 2nd quote Stalker Sports Floors \$4,650.00 Cost of Sanding, Includes Labor & Materials for Sanding, Sealing, and Finishing with 1 coat of Rebounder Oil and 3 coats of Rebounder Hydro Gym Finish. Greatland Construction and Flooring \$6,174.00 Sand and Resurface a satin finish. 3 coats of poly applied with sealer. Baseman Bros. \$5,773.00 Sand, seal and finish Waterbourne Polyurethane Gym Finish using MFMA four coat system process (one coat of seal and three coats of finish). Supervisor Dee Farley will check into 3 phase costs?, if any generator needed? Supervisor Dee Farley will check into warranty and availability. Supervisor Dee Farley will contact vendors and check more into Bids to be discussed further at next Town Board Meeting.

Discussion and possible action regarding Office Copier/Printer Machine: Discussion of the 2 Bids: Cooper Office Equipment, Reconditioned Konica Minolta Bizhub C368 Color Copier/Printer/Scan Machine, paper sizes up to 11x17" \$3,995.00 or 60 month lease \$79.34 per month + \$5.00 per month scan to email feature. Additional Maintenance & Supply Agreement \$40.00 per month includes 10,000 black impressions per quarter, black impressions over 10,000 per quarter cost additional 1.2 cents per impression. \$28.33 per month includes 1,000 Color impressions per quarter, Color impressions over 1,000 per quarter cost additional 8.5 cents per impression. Maintenance Agreement includes unlimited toner, including color toner, image units, fusing unit, image transfer belt, parts, labor, travel time and a loaner if needed.

Office Planning Group New Canon Image Runner 3826 Color Copier/Printer/Scan/Fax Machine, paper sizes up to 11X17" \$6,500.00 or lease 60 month \$123.25 per month. Additional Maintenance & Supply Agreement \$46.20 a month includes 36000 black and 3000 color prints, with additional charge of .011 each for black and .067 for color prints.

Town Board Decided to go with Cooper Office Equipment Reconditioned Konica Minolta Bizhub C368 Color Copier/Printer/Scan Machine with 60 month Lease and Maintenance Agreement. Supervisor Dee Farley Motioned it, Seconded by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Adopt Ordinance Relating Confidentiality of Income and Expenses Provided by Assessor for Assessment Purposes: Ordinance#031522 Relating Confidentiality of Income and Expenses Provided by Assessor for Assessment Purposes, Supervisor Sue Victoreen Motioned it, Seconded by Supervisor Dee Farley, All in Favor. Motion Carried.

Reports/updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in checking account of \$21,047.21 Balance in money market is \$149,832.19, CD's Total \$593,139.66. She has sent out delinquent letters on March 1st.
- b. **Clerks Report:** Kristin Gagne reported been busy working on election information.
- c. **Chairman's report:** Chairman Bruce Weber reported Date Reminders: Town Audit March 17, 2022 at 8:30am. Regular Town Board Meeting April 12, 2022 at 7:00 pm. Annual Meeting April 19, 2022 at 6:00 pm. Silver Cliff Open Book April 20, 2022 10:00 am-12:00 pm. Board of Review May 13, 2022 10:00 am-12:00 pm. March 28, 2022 6:00 pm Public Election Machine Test. Planning Commission April Town Board Meeting Sabin Rosenbaum term ends and Chris Norton term ends. If anyone is interested in being on the Planning Commission needs to submit in an application to Chairman Bruce Weber. Chairman Bruce Weber mentioned about road grants BIPartisan Grant which recommends having a grant writer and engineer design with applications due to are competitive grants. Chairman Bruce Weber looked into grant writing cost and found it is expensive, approx. \$400.00 per hour \$10,000.00 Approx. Engineer Design. Without any guarantee to get awarded the Grant, therefore not going to pursue at this time, maybe look into in the future. Temporary Road Limits went on effective March 11, 2022.
- d. **Cemetery Committee:** No Report
- e. **Planning Commission:** Sabin Rosenbaum reported mailed letters for Wolfe Lane-all received and Town Clerk has the copies. Sabin Rosenbaum will monitor Hugh Guys part now.
- f. **Road Committee:** No Report

- g. **Road Work:** Cory Gagne reported old salt shed is empty. He gave lists to town Board of Repairs needed to New Town Shop. Cory Gagne mentioned Night Hawk-easement private road if/is maintained then per statue to put it on as town road on maps so town gets credit for doing maintenance on it. Chairman Bruce Weber said he needs to work on what we need to do to get it submitted in. Richards Lane Chairman Bruce Weber will get deed information on it.
- h. **Code Enforcement Officer Report:** Cory Gagne-Code Enforcement Officer gave a list to town board.
- i. **Recycling/garbage:** Marilyn Kowis reported been slow.
- j. **Fire Department:** Al Walesh reported quiet, 1 call last Saturday-mutual aid Townsend. EMS Building cameras are working good. Carol Kitchmaster no report, needs additional information Bank statement reconciliation, need to setup meeting with Karen Ladd to discuss.
- k. **Rescue Squad:** Joanne Sisler presented another 3 month Rescue Squad contract for Town of Silver Cliff April 1-June 30, 2022. Accepted by Supervisor Dee Farley Motioned, Seconded by Supervisor Sue Victoreen. All in Favor. Motion Carried. Chairman Bruce Weber Thank you to Rescue Squad for all hours worked and keeping it going. Continue to spread word in-need of more help/volunteers to join the rescue squad. Joanne Sisler mentioned Rescue Squad would like to see if town board would consider Addition to EMS Building for sleeping area with firewall. Chairman Bruce would consider it. Joanne Sisler will request for bids- local contractors.
- l. **Parks Committee:** No Report.

Approval of Vouchers & payment of bills check#8513 to check# 8564, Note: check# 8521 voided.
Motioned by Supervisor Sue Victoreen, Seconded by Supervisor Dee Farley, All in Favor, Motion Carried.

Items intended for future meetings: Forestry Plan, Town Hall Floor Bids, Rescue Squad (EMS Building) Bids for Addition (sleeping area). Appointment of 2 Planning Commission members.

Public Comment: Ann Wender mentioned EMS Building has couple repairs/issues that need attention. Joanne Sisler asked Where are Radios-Need to talk with Jim (JS Electronics). Ann Wender mentioned Jim told her radios are on back order-not in yet. Brian (EMS) mentioned on the EMS building ice and snow sliding from roof in front of doors-buildup making a hazard. Chairman Bruce Weber will look into it.

Motion to adjourn: A motion to adjourn at 8:18 p.m. was made by Supervisor Dee Farley and seconded by Supervisor Sue Victoreen- Motion Carried.

Kristin M. Gagne
Clerk, Town of Silver Cliff

