

**Town of Silver Cliff Meeting Minutes
N11929 County Road I
Silver Cliff, WI 54104**

Monthly Town Board Meeting Tuesday, February 8, 2022

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll Call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Dee Farley

Others Present: Kristin Gagne Town Clerk, Dana Weber Deputy Clerk, Carol Kitchmaster Treasurer, Cory Gagne Code Enforcement Officer and 10 residents.

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Emergency Services Building, Red Pine BP, Rustic Inn, Jungle Jims.

Motion to Approve Agenda Items: Supervisor Dee Farley motioned it, seconded it by Supervisor Sue Victoreen. Motion Carried.

Approval of Meeting Minutes for January 11, 2022 Town Board Meeting- Supervisor Dee Farley Motioned it, Seconded it by Supervisor Sue Victoreen. Motion Carried.

Discussion and possible action regarding Survey of Wolfe Lane and Costs: Surveyor Hugh Guy present he does not think there is any reason for an assessor's plat. East side of road would not be changing only west side of the road. Planning Commission will write and send letter of updates. Approval for Hugh Guy to do legal survey and prepare 4 Deeds Wolfe Lane in May 2022. Survey of Wolfe Lane estimates \$1,200.00-\$1,500.00 + \$1,000.00 (deeds, 4 x \$250.00) Total = \$3,000.00 expensed to Road General budget, Motioned by Supervisor Sue Victoreen, Seconded it by Supervisor Dee Farley, All in Favor. Motion Carried.

Discussion and possible action regarding Forestry Plan: Chris Norton submitted a draft copy of work done so far. Chairman Bruce Weber requested couple copies of 36" or 24" poster size of maps. Forester Stu Boren will present Information at Silver Cliff regular Town Board Meeting on March 15, 2022 7 p.m. Planning Commission is going to continue working on the Forestry Plan.

Discussion and possible action regarding Revision of Town Hall Rental Contract: Supervisor Dee Farley will Revise the Town Hall Rental Contract for next month's town board meeting to be discussed further.

Discussion and possible action regarding bids for Town Hall Floor: Supervisor Dee Farley will get 2 to 3 bids for Silver Cliff Town Hall Floor, to review bids at future town board meeting. Approval to get Bids for Town Hall Floor: Motioned by Supervisor Sue Victoreen, Seconded it by Supervisor Dee Farley, All in Favor. Motion Carried.

Discussion and possible action regarding Signing up for Board of Review Training: Chairman Bruce Weber reported the New Law this year requires minimum of 2 Town Officials (Board Members or Town Clerk) must be certified before Board of Review Meeting. 2022 WTA District Meetings include Board of Review Certification Class Reserved for March 26, 2022 at Waubesa Lake Lodge-Lakewood, WI Starts at 8:00 am -12:00pm, preceded by the regular District Meeting.

The WTA Virtual Board of Review Certification Class is Monday March 28, 2022 8:30am -12:00pm.

Present Information and possible action regarding Change of Date for Planning Commission Meeting March 28, 2022 due to Public Test of Election Machine date set for March 28, 2022 at 6:00 p.m. Sabin Rosenbaum reported the Planning Commission will change their meeting date.

Reports/updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in checking account of \$27,685.54 mistake of \$0.59 at bank. Balance in money market is \$989,154.61, CD's Total \$591,527.78, 2 separate accounts \$20,000.00 each for 1 for town road equipment, 1 for Fire dept. equipment. Loan 2nd payment has been made, Balance: \$477,000.00.
- b. **Clerks Report:** Kristin Gagne reported 2021 Audit is scheduled for March 17, 2022 at Town of Silver Cliff Town Hall. Upcoming March 28th 2022 6:00 p.m. Public Test Election Machine at Silver Cliff Town Hall. Election Date is April 5th 2022.
- c. **Chairman's report:** Chairman Bruce Weber reported town board meeting changed from March 8th 2022 and rescheduled for March 15th, 2022 at 7 p.m.. Town is looking for individuals that are experienced in grant writing. (Engineering). For Annual town meeting recommend to start thinking about taxes-annual fees for Town of Silver Cliff.
- d. **Cemetery Committee:** No Report
- e. **Planning Commission:** Continuing working on Forestry Plan.
- f. **Road Committee:** No Report
- g. **Road Work:** Cory Gagne reported snow removal, sanding, and scraping roadways. Performing and reviewing maintenance on equipment and entering on computer and organizing new shop.
- h. **Code Enforcement Officer Report:** Cory Gagne-Code Enforcement Officer Reported No Calls. Working on fire numbers and removing roadkill from shoulders.
- i. **Recycling/garbage:** Marilyn Kowis reported been busy.
- j. **Fire Department:** Carol Kitchmaster reported checking \$34,390.46, Savings \$6034.12, Balance \$40,424.58. Carol Kitchmaster requests copy of Check Register. Chairman Bruce Weber reported were 2 calls.
- k. **Rescue Squad:** Ann Wender reported still looking for more people to help/join the Rescue Squad.
- l. **Parks Committee:** No Report.

Approval of Vouchers & payment of bills check#8470 to check# 8512, Motioned by Supervisor Dee Farley, Seconded by Supervisor Sue Victoreen -Motion Carried.

Items intended for future meetings: Forestry Plan, Revise Town Hall Rental Agreement, Town Hall Floor Bids.

Public Comment: Resident asked on Forestry plan usage. Chairman Bruce Weber recommends Residents to attend April Annual Meeting for discussion on the Forestry plan usage and suggestions.

Motion to adjourn: A motion to adjourn at 8:10 p.m. was made by Supervisor Sue Victoreen and seconded by Supervisor Dee Farley- Motion Carried.

Kristin Gagne
Clerk, Town of Silver Cliff

