

## Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

### Monthly Town Board Meeting Tuesday, October 13, 2020

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura (via phone)

**Others Present:** Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; Kristin Gagne, Town of Silver Cliff Deputy Clerk and 12 residents.

**Verification of proper public notice:** Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

**Motion to approve the agenda:** A motion to approve the agenda was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

#### Consider for approval or other action:

Minutes from September 8, 2020 Town Board meeting, September 9, 2020 and September 10, 2020. After any corrections have been rectified. A motion was made by Supervisor Sue Victoreen seconded by Chairman Bruce Weber. Motion carried.

**Discussion and possible action regarding the planning commission creating a local burning ordinance:** Chairman Bruce Weber explained the DNR has a sample for the town to use to create a burning ordinance. A motion was made by Supervisor Riana seconded by Chairman Bruce Weber for the planning commission to work on a burning ordinance with the priority to the existing work load. Supervisor Sue Victoreen opposed Sue is not in favor of the commission spending time on the ordinance when the State and the DNR have oversight. The motion carried 2 to 1.

**Discussion and possible action regarding authorization for Marinette County to provide material and labor to widen Klug Lane:** A motion was made by Supervisor Sue Victoreen seconded by Supervisor Riana Ventura to get an estimate from the county to widen Klug Lane. Motion carried.

#### Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$16,774.48 and a balance in the money market account of \$373,631.70 as of September 30th. The final General Transportation Aid payment was deposited into the money market on October 4<sup>th</sup> for \$50,429.53 so the current balance as of October 4<sup>th</sup> in the money market is \$424,061.23
- b. **Clerk's report:** Dana Weber reported Century Link has installed DSL internet at the town hall. A guest network is set up for WIFI. 120 absentee ballots have been mailed out so far. 75 properties have transferred ownership in the Town of Silver Cliff so far this year. The total come from the number of special assessment letters the clerk receives when a property is being sold. A copy of the money market and the general checking account has been given to the board through August 2020 confirming the clerk and the treasurers totals reconcile to the bank balances.
- c. **Chairman's report:** Bruce Weber reported Old J culvert has been completed. Marinette County installed the guard rails. The town will receive 50% in bridge aid for the project. Scott Construction completed all 5 road projects, Parkway, Boat Landing 11, Tower Road, Eagle River Road and Dvore Lane for a total of \$213,000. The town shop site is being cleared of trees and marked for pouring

concrete in about 4 weeks. The Emergency Services roofing material was delivered today with the replacement of the roof starting next week. The town has received half of the insurance money already. 3 new flag poles have been installed at the Emergency Services Building. The transmission on the loader needs to be repaired, it will be covered under warranty. The sand/salt mixture for the winter has been delivered. The board will meet again at 5:30 on November 10<sup>th</sup> for the final budget review. The budget and public hearing is scheduled for November 18<sup>th</sup> at 7 pm.

- d. **Cemetery committee report:** Supervisor Sue Victoreen reported more grave sites have been marked. New cemetery software needs to be reviewed by the committee.
  - e. **Planning commission report:** Michelle Baldwin reviewed the ordinance book with all the members to confirm they all had the same ordinances. The board needs to rescind ordinance 110304 (Treasurers exempt from bond) this is an old ordinance. The correct updated ordinance is 2013. A motion was made by Chairman Bruce Weber seconded by Supervisor Sue Victoreen to rescind ordinance 110304. Motion carried. The planning commission is working on the building ordinance for the board to review and possibly pass in November. The commission is also working on the citation ordinance. The survey for Richards Lane easement is finished and has been given to the planning commission for review at their next meeting. Bernie Watermolen has passed away, Bernie was one of the original members of the planning commission. The board requested a proclamation be drafted and sent to his wife.
  - f. **Road committee report:** Chairman Bruce Weber reported they will have a road committee meeting in the near future to review the road ratings report.
  - g. **Road work:** Chairman Bruce Weber reported the town road crew has been busy marking and replacing culverts. They are documenting culvert with the location and condition on a map for future reference.
  - g. **Constable:** Chairman Bruce Weber reported the town has received \$500 from a citation that was given for road damage from 4 wheelers.
  - i. **Recycling/garbage:** No report.
  - j. **Fire department:** The golf outing was very successful this year under the circumstances. The fire department responded to one call for an ATV accident last weekend.
- K. Parks committee:** No report. Bake sale has been cancelled.

**November vouchers & payment of bills check #7757 to check # 7798:** A motion was made by Supervisor Sue Victoreen seconded by Supervisor Riana Ventura. Motion carried.

**Items intended for future meetings:** Richards Lane, 2021 Budget, Marinette County Klug estimate.

**Public comment:** Chris Norton commented that Klug Lane needs a culvert the water across Klug will only be worse in the Spring. Mike Stirk commented the town in the past had snowplowed Limberg Lane and would like to board to consider that in the future. Chairman Bruce Weber explained the town has 43 private roads. Limberg Lane is currently plowed by a private contractor. The town cannot plow the town roads in a timely manner along with all the private roads. The Centennial committee has a meeting at the town hall on Thursday at 4 pm. The Legion meetings have been cancelled until next year.

**Motion to adjourn:** A motion was made to adjourn at 8:07 pm by Supervisor Sue Victoreen seconded by Supervisor Riana Ventura. Motion carried.

Dana Weber  
Clerk  
Town of Silver Cliff.