

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, September 8, 2020

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

Others Present: Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; Kristin Gagne, Town of Silver Cliff Deputy Clerk; and 15 residents

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine, BP, and the town website.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Consider for approval or other action:

Minutes from August 12, 2020. After any corrections have been rectified, a motion to approve the minutes was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried

Discussion and possible action regarding ATV trail to be re-routed through town property by town hall: Chairman Bruce Weber explained the ATV route needs to be re-routed off private property that is currently up for sale. The trail can go through town property left of the utility boxes. It will stay off the parking lot at town hall. 3 trees need to be cut down, but no additional cost to re-route trail. A motion to re-route the ATV trail through town property was made by Supervisor Sue Victoreen, seconded by Riana Ventura. Motion carried.

Discussion and possible action regarding Marinette County to collect Real Estate Taxes for Town of Silver Cliff: A motion to contract with Marinette County to collect real estate taxes for the town of Silver Cliff was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Discussion and possible action regarding re-venting furnace from roof to side of building on emergency services building: Chairman Bruce Weber explained now that the roof is being replaced at the emergency services building, the venting stack from the furnace can be moved from the roof to the side of the building to prevent further issues. A motion to move the furnace venting stack from the roof to the side of the building was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Discussion and possible action regarding authorization for new deputy clerk to have access to Laona State Bank accounts: A motion to give authorization for the town of Silver Cliff's bank accounts at Laona State Bank to Deputy Clerk Kristin Gagne was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Discussion and possible action regarding setting date for budget workshop #2 for October: The date for the second budget workshop was set for October 13, 2020 at 5:30 pm.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$19,618.57 and a balance in the money market account of \$457,562.29. The town had 4 cd's with Laona State Bank and 1 cd with Stephenson National Bank for a total of \$559,261
- b. **Clerk's report:** Dana Weber reported the emergency services building is not going to switch to Century Link DSL that is now available. Town hall is scheduled to have DSL installed next week. There is a \$50 one- time installation fee. The monthly cost estimate was \$100 per month for a 2-year contract.
- c. **Chairman's report:** Chairman Bruce Weber reported the Otter Creek project was supposed to start today and continue through September 25th. If everything goes as scheduled it should only be closed 6-7 days, weather permitting. The chip sealing will start September 14th it needs to be 60 degrees to apply chip sealing. Bid opening for the town shop will be September 9, 2020 at 10 am. at the town hall. The architect reported material costs have been increasing. After the bid opening a walk around with our insurance representative is scheduled to review all town buildings. If your department has a budget to submit to the board please do so as soon as possible. The recycling grant has been submitted. The road committee will be scheduling a meeting to review and rate the roads in the near future. Please keep an eye out: a number of road signs have been stolen and needed to be replaced. JNS reported garbage will not be picked up if residents do not follow the recycling requirements.
- d. **Cemetery committee report:** Supervisor Sue Victoreen reported the cemetery is reviewing computer software to keep required records; however, it is costly for a town of our size.
- e. **Planning commission report:** Chairman Bruce Weber reported the planning commission has not had a meeting since March. A meeting is scheduled for Monday September 14th at 6 pm to review the complete set of ordinances to publish on the town website, along with a burning ordinance. The town recently has had some complaints regarding burning of toxic items. The DNR has an example of an ordinance the town can adopt to prevent burning of illegal items.
- f. **Road committee report:** Chairman Bruce Weber reported a meeting will be set up with the road committee in the near future to work on the annual WISLR/PASER mileage report. The roads in the town need to be reviewed for the annual report.
- g. **Road work:** The road crew has been busy marking and fixing a number of culverts. The bottoms are rotted out. 20 loads of pit run was used to fix Harper Road due to recent rain/flooding. The road crew has also been working on Klug Lane.
- g. **Constable:** Sabin Rosenbaum provided a typed report to the board. He has been busy dealing with ATV issues on Eagle River Road and Tower Road. Town crew needed to use one load of gravel to fix the damage. Sabin also responded to property owners that have put in driveways without driveway permits along with structures being built without permits. He is having a hard time reaching owners when they are at the properties. Responded to two dog missing reports.
- h. **Recycling/garbage:** Marilyn Kowis reported a lot of items being dropped off when recycling center is closed. Chairman Bruce Weber suggested a drop box with envelopes for people to put money in when they are closed.
- i. **Fire department:** Assistant Fire Chief Jeff Debauche reported the department responded to two calls last week. The department had some scheduled training. The three flag poles will be installed by the emergency services building next week.
- j. **Parks committee:** Lori Paulson reported the park was rented one time. The fire department used it for a fund raiser on August 8th. There has been no other activity at the park. The chili fest for this year was cancelled.

August vouchers & payment of bills check #7712 to check # 7756: A motion to approve August vouchers was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Items intended for future meetings: End of the year bank reconciliation with treasurer and clerk

Public comment: A resident asked when Eagle River Road and Tower Road will be chip sealed. Chairman Bruce Weber confirmed that should be done in the next two weeks. A resident requested the town consider plowing Sitting Bear Run located off Limberg Lane. It is a private road with 3 home owners on it. It cost them \$900 to plow through a contractor last year. Chairman Bruce Weber reported that Marinette County Recreation Deputy issued citations to ATV violators on Eagle River Road and Tower Road.

Motion to adjourn: A motion to adjourn was made at 7:50 pm by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Dana Weber
Clerk
Town of Silver Cliff.