

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, July 14, 2020

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

Others Present: Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; and 9 residents.

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Consider for approval or other action:

Minutes from June 9, 2020. After any corrections have been rectified. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Discussion and possible action regarding propane quotes for 2020-2021 season: 2 propane bid were received. 1. Northwoods LP quote was for .98 per gallon. 2. Gasco put in a bid for \$1.049 per gallon. A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to accept bid from Northwoods LP for .98 per gallon. Motion carried.

Discussion and possible action regarding Advanced Disposal contract: Advanced Disposal provided an updated service agreement. There is no increase to the contract. The cost will be \$117.76 monthly for pickup 2 times per month. A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to accept the Advanced Disposal contract. Motion carried.

Discussion and possible action regarding reschedule August 11, 2020 town board meeting due to election: A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to move the Town Board meeting to Wednesday August 12, 2020 at 7 pm. Motion carried.

Discussion and possible action regarding quotes for fire department roof: One bid was received from JJ Builders for the replacement of the roof on the emergency services building. The bid totaled \$39,887.00. The claims adjuster needs to review the bid before it is approved.

Discussion and possible action regarding separation of duties for deputy clerk and election inspector: The clerk received a resignation letter from Julie Gerke on July 14th resigning from the deputy clerk position. Julie will remain on the list for election inspectors.

Discussion and possible action regarding town paying to move headstone at cemetery: Forest Granite Works provided cost of approximately \$500-\$600 to move a headstone at the cemetery. A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to have Granite Works move the headstone. Motion carried.

Discussion and possible action regarding community copy machine at town hall: Supervisor Riana Ventura has a printer she will donate to town hall.

Discussion and possible action regarding town providing ink for the newsletter: This item was taken off the agenda. No action taken

Discussion and possible action regarding potential covid-19 lockdown: Chairman Bruce Weber reported the Towns Association has a meeting on July 22nd. Limitations at this time have not changed, however not sure of the Governors actions going forward. We are currently have a spike of covid-19 in Wisconsin.

Discussion and possible action regarding Marcella Forman variance on Old J Road: Jane Meissner clarified that the set back is always from the overhang.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$17,616.16 and a balance in the money market account of \$398,652.32.
- b. **Clerk's report:** The Town's Association is working on an ordinance authorizing the town clerk to issue operator licenses. It may be available for next month's meeting.
- c. **Chairman's report:** Bruce Weber thanked all the people involved in the blood drive held at the Cornerstone Assemble of God Church in July. 47 Pints were collected. Gravel roads continue to need attention due to flooding. Chip sealing will start in the next few weeks. In the beginning of August a preconstruction meeting will be held regarding the Old J Otter Creek project. The town shop project is scheduled to have bids in by September 9th with a possible date to start construction of September 15th. The town crew has been dealing with some equipment issues with the vehicles.
- d. **Cemetery committee report:** Supervisor Sue Victoreen reported a few new lots have been sold along with a family plot. She will be mailing out plot certificates.
- e. **Planning commission report:** No report
- f. **Road committee report:** No report
- g. **Road work:** Bruce Weber reported the town crew has been working on the gravel road and marking and fixing culverts. They are keeping an eye on Klug Lane.
- h. **Constable:** No report. Chairman Bruce Weber called the constable regarding 4-wheeler issue.
- i. **Recycling/garbage:** No report other than a lot of recycling coming in.
- j. **Fire department:** 3 new poles will go up for the flags at the emergency services building. The lettering for the recently purchased equipment truck will be completed soon. August 8 the fire department will be having a fund raiser at the town park pavilion. They will be selling Booyah and beer along with raffle tickets from noon to 5pm
- k. **Parks committee:** No report

June vouchers & payment of bills check #7632 to check # 7667. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to approve payment of the June vouchers. Motion carried.

Items intended for future meetings: License for Chili Fest for next month's agenda.

Public comment: Dee Farley commented, the legion is waiting to hear from the motor cycle group to see if they are going to attend the chili fest in September. If you have 4-wheeler issues call the constable or Marinette County Sheriff Zak Albrecht at 715-732-7600. He is the county recreation officer.

Motion to adjourn: A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to adjourn at 8:20pm. Motion carried.

Dana Weber
Clerk
Town of Silver Cliff.