

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, June 9, 2020

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

Others Present: Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; and 9 residents.

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Sue Victoreen, seconded by Chairman Bruce Weber. Motion carried.

Consider for approval or other action:

Approval of the meeting minutes for March 10, 2020, the town board meeting; March 12, 2020, the special town board meeting; March 23, 2020, the special town board meeting; April 14, 2020, the town board meeting; and May 12, 2020, the town board meeting. After some discussion and corrections, a motion to approve the minutes was made by Supervisor Sue Victoreen, seconded by Chairman Bruce Weber. Motion carried.

Discussion and possible action regarding variance request for Mark VanderWielen: A motion was made to approve the variance request for Mark VanderWielen by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Discussion and possible action regarding ratification of emergency declaration: A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried. This is needed to qualify for disaster aid for road work due to flooding

Discussion and possible action regarding town shop financing: Carol Kitchmaster, Town Treasurer reported Laona State Bank will offer a 2.5% interest rate with no pre-payment penalty over 10 years. \$68,000 payment can be made at anytime within first year. Interest only payment would be \$15,000. This is based on \$600,000 loan. A motion was made by Supervisor Riana Ventura to borrow \$600,000 from Laona State Bank over 10 years with an interest rate of 2.5%, seconded by Supervisor Sue Victoreen. Motion carried.

Discussion and possible action regarding Operator Licenses, Class A & B Liquor, Cigarette & Tobacco Licenses:

A motion was made by Supervisor Sue Victoreen to approve operator licenses for Rhonda Cassity, Nicki Aragon, Bruce Weber, Mary Whiting, Terri Liebers Edward Bibio, Karla Gossen, Debbie Rae Netupski, Tammy Way, Jodi Tetting, Deanna Farley, Carrie Willens, August Keeney, Kayleigh Betka, Kelly Sikora and Dale Guarniere, seconded by Supervisor Riana Ventura. Motion carried.

A motion was made by Supervisor Sue Victoreen to approve Class B licenses for Jungle Jim's Pub and Grub, Todd & Barb's Rapids Resort and The Rustic, seconded by Supervisor Riana Ventura. Motion carried.

A motion was made by Supervisor Sue Victoreen to approve Cigarette & Tobacco Licenses for Red Pine Amoco, Todd & Barb's Rapids Resort and The Rustic, seconded by Supervisor Riana Ventura. Motion carried.

A motion was made by Supervisor Sue Victoreen to approve Class A Beer and Liquor License to Red Pine Amoco, seconded by Supervisor Riana Ventura. Motion carried.

Picnic license for Silver Cliff Fire Department on August 8th, 2020: A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to approve Picnic License for Silver Cliff Fire Department for August 8th 2020. Motion carried.

Discussion and possible action regarding date for annual town meeting: A motion was made by Supervisor Sue Victoreen to reschedule the annual town meeting on Wednesday July 22nd 2020 at 6 pm, seconded by Supervisor Riana Ventura. Motion carried.

Discussion and possible action regarding dog breeder business: Currently the town does not have any ordinances regarding a dog breeder business. Any potential breeder would have to follow the Public Nuisance Ordinance and apply for a kennel license.

Discussion and possible action regarding purchase of trailer for lawn mower and town shop tools(chain saws) A motion was made by Supervisor Riana Ventura to have town employees purchase needed shop tools and a trailer for the lawn mower not to exceed \$3,000, seconded by Supervisor Sue Victoreen. Motion carried.

Discussion and possible action regarding bidding out propane contract for next year: An ad will be placed in the Peshtigo Times requesting quotes for propane for the up-coming heating season.

Discussion and possible action regarding bidding out fire department insurance: A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to place an ad in the paper to seek bids for the replacement roof on the emergency services building.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$16,175.71 and a balance in the money market account of \$432,766.21. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to accept the treasurer's report. Motion carried.
- b. **Clerk's report:** Dana Weber reported the annual CT report was submitted on May 15, 2020. A meeting is scheduled for Thursday June 25, 2020 at 6pm to go over differences from the year end treasurer vs clerk reconciliation.
- c. **Chairman's report:** Chairman, Bruce Weber reported Scott Construction was the lowest bidder for the 2020 road projects. Old J maybe moved to 2021 due to emergency road projects needing attention. Benson Lake Road washed out and needed immediate attention. The town crew is keeping an eye on Klug Lane. Eagle River road. The bid for the Otter Creek project was awarded to Advanced Landscape LLC. That project is planned for mid-August 2020. Greis Architecture is moving forward with design project on town shop.
- d. **Cemetery committee report:** Supervisor Sue Victoreen reported non-resident cost for a plot is \$150. Bernie Watermolen has the two sites at the end of cemetery. A few plots have recently been sold.
- e. **Planning commission report:** Michelle Baldwin reported they have not had a meeting the past few Months. Meetings will resume in August.
- f. **Road committee report:** No report
- g. **Road work:** Chairman Bruce Weber reported the town crew is working on mowing ditches, filling pot holes and wash outs, as well as other emergency work.

- h. Constable:** Chairman Bruce Weber reported having some ATV complaints. Bruce will request a copy of the clerk of courts schedule.
- i. Recycling/garbage:** Marilyn reported the recycling center recently had a record day of 74 people on Sunday June 7th. Illegal tires are being dumped on Fox Lake Road, the county has been notified. The Town is now part of an e-cycling program. There are some small fees to now dispose of electronics.
- j. Fire department:** Fire Chief Al Walesh reported it has been a quiet spring, no wildfires this year so far. The department responded to one carbon dioxide call. The department purchased a used equipment truck for \$35,000. (\$19,000 from the town and the balance from the fire departments account). The fire department will not have a picnic this year. On July 4th the fire department will have a truck at the BP gas station with a fill the boot campaign from 10-2 pm The golf outing is still on. The fire truck recently went through DOT testing with some small repairs needed.
- k. Parks committee:** No report

May 2020 vouchers & payment of bills check #7595 to check # 7631: A motion was made by Supervisor Sue Victoreen to approve May vouchers, seconded by Supervisor Riana Ventura. Motion carried.

Items intended for future meetings: Discussion on spending limits for board members

Motion to adjourn: The board went into closed session at 8:30 pm for town board members only. A motion to adjourn was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Closed Session: Town Employees

Dana Weber
Clerk
Town of Silver Cliff.