

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, March 10, 2020

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

Others Present: Dana L. Weber, Town of Silver Cliff Clerk; Carol Kitchmaster, Town of Silver Cliff Treasurer; Julie Gerke, Town of Silver Cliff Deputy Clerk. And 20 residents.

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Consider for approval or other action:

Minutes from February 11, 2020, February 20, 2020 and February 25, 2020. After any corrections have been rectified. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Brandon Robinson, Bay Lakes Regional Planning, Discussion and possible action regarding comprehensive plan for the Town of Silver Cliff: Brandon reported the last comprehensive plan was done with the Town of Athelstane. This plan needs to be updated every 10 years. Typically this plan involves public participation with a number of meetings or surveys asking public for recommendations regarding land use, growth and development plans over the next 20 years. The town did not take any action at this time.

Mark Keating, Gries Architectural Group, Discussion and possible action regarding alternative options for town shop: Supervisor Riana Ventura made a motion to accept option 1 for a 4,700 square foot steel frame with shingle roof. Interior space will be addressed at a later time, seconded by Supervisor Sue Victoreen. Motion carried.

Discussion and possible action regarding Old J culvert (otter creek) MSA proposal: A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to accept MSA proposal to move forward with culvert replacement on Old J (otter creek) with an attorney reviewing the contract, seconded by Supervisor Sue Victoreen. Motion carried. Supervisor Riana Ventura was provided a previously town board approved list of local attorneys to call.

Discussion and possible action regarding list of road projects for 2020: Chairman Bruce Weber reviewed the road report and the ratings per the WISLR/PASER program. The majority of the work can be preformed by Marinette County. Currently \$225,000 has been budgeted for 2020 road work. A motion was made by Supervisor Riana Ventura to approve 2020 road plan which includes the Old J culvert, wedging on Old J road, crack sealing on Parkway Road, ¼ mile asphalt on Eagle River Road, 1/8 mile asphalt on Tower Road, 850 feet of chip seal on Dvore Lane, restrict Cable Camp Road, Chip seal on Richards Lane, Klug Lane flooding issues, Chip seal Tower Road with the Town of Athelstane, seconded by Supervisor Sue Victoreen. Motion carried

Discussion and possible action regarding Klug Lane – options to prevent possible flooding:

Chairman Bruce Weber reviewed possible options to prevent flooding across road on Klug Lane. One option would be to sandbag the side edge of the road to prevent water crossing the road. Two Contact Eric Burmeister, Marinette County Highway Commissioner to assist if road becomes impassable. Eric may have a long term solution to address flooding on Klug Lane. No action was taken at this time.

Discussion and possible action regarding resolution regarding Richards Lane: Chairman Bruce Weber would like town to do a resolution to allow Thomas and Tina Carlson to add on to current cabin. A public hearing would need to be set up for townspeople to address any concerns regarding the resolution.

Discussion and possible action regarding load limits on roads: Chairman Bruce Weber reported the land being leased on Conkin Lane for syrup has been sold to a logger. The county has notified state patrol to be aware of syrup haulers and loggers using town roads when load limits are in effect.

Discussion and possible action regarding cancelling town lawn care contract (Little Creek Lawn Care): A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to cancel the contract with Little Creek Lawn Care and have part-time town employee cut grass at town facilities. Motion carried.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$22,861.62 and a balance in the money market account of \$478,212.74. A motion to accept the treasurers report was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.
- b. **Clerk's report:** Dana Weber reported the date set for the annual meeting is Tuesday April 21st, 2020 at 7pm. It has been posted on the website and in the Peshtigo Times. The board needs to authorize Julie Gerke, Deputy Clerk to sign checks in Dana Weber's absence. A motion was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen to authorize Julie Gerke to sign town checks in clerks absence. Motion carried.
- c. **Chairman's report:** Bruce Weber reported the website address has been corrected in the Silver Cliff Newsletter. Thank you to all that attended the annual town audit to review clerks and treasurers numbers.
- d. **Cemetery committee report:** Supervisor Sue Victoreen reported committee now has a list of names and what plot numbers they are in.
- e. **Planning commission report:** Michelle Baldwin reported Don and Carol Bishop request a variance to Move a manufactured home. The planning commission recommends the variance request be approved. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura to approve variance. Motion carried. Don and Carol will need to contact building inspector or proper permits.
- f. **Road committee report:** No report
- g **Road work:** Chairman Bruce Weber reported the loader needs to have the transmission fixed the quote was \$35,000 to replace the transmission. The loader was purchased in 2005 and is in good shape. A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Bishop to replace the transmission. Motion carried. Paul Whiting reported the town crew has been working on marking the culverts along with replacing the belly blades on the trucks and a new battery was purchased for the lawn mower.
- h. **Constable:** Sabin Rosenbaum reported patrolling a total of 8 hours for the month of March. He assisted with 2 stray dog issues
- i. **Recycling/garbage:** Marilyn Kowis reported the town is contracting with Sadoff Iron and Metal for recycling electronics they were recommended by the Wisconsin Towns Association.

j. Fire department: Chairman Bruce Weber reported no update on the building until all the snow is gone. Chief Walesh, Jeff DeBauche and Richard Ladd are looking at a used equipment truck. The town budgeted \$15,000 towards purchase and the remainder of the funds the fire department will cover

k. Parks committee: No report

February vouchers & payment of bills check #7460 to check #7503: A motion was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Items intended for future meetings: Electors annual meeting – cost of facilitator the Wisconsin Towns Association has some recommendations. Notice violations-committees, Parks, Fire Department, Planning Commission, Cemetery. Open meetings- agendas and meeting minutes. Special Meeting MSA, phase 2 of town shop with Greis. Town shop financing. Town hall lights

Public comment: Chris Norton questioned what is the urgency with the town shop. He also stated the road committee should approved the road project list. He also requested gravel and a culvert be added to Klug Lane. Michelle Baldwin commented the planning commission prepared the prior comprehensive plan in 2014 per the town boards request. Sabin Rosenbaum is working on the LED lights for the town hall.

Motion to adjourn: A motion to adjourn was made at 9:36 pm by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried

Dana Weber
Clerk
Town of Silver Cliff.