

## Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

### Monthly Town Board Meeting Tuesday, February 11, 2020

**Call to order:** The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

**Roll call:** Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

**Others Present:** Dana L. Weber, town of Silver Cliff clerk; Carol Kitchmaster, Town of Silver Cliff treasurer; Julie Gerke, town of Silver Cliff deputy clerk.

**Verification of proper public notice:** Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Rustic Inn, Rapids Resort and Jungle Jim's.

**Motion to approve the agenda:** A motion to approve the agenda was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Jane Kopish Sequin, candidate for Marinette County Judge on April 7, 2020, explained she is running to fill Dave Miron's position. She was raised in Marinette, has a law degree from Marquette University, and practiced law with her father's law firm. She is currently the Marinette County Court Commissioner. She stated she has a family and a criminal case background. She also handles register and probate issues. Dave Miron is supporting Jane in her candidacy for Judge. This is a non-partisan, neutral position. To be a judge, one must be non-biased.

Norb Strauber and Benjamin Albrecht with Rural Mutual Insurance reviewed the town's insurance policies. The centennial in August may need to have additional insurance for the special event. Builders risk insurance may need to be added for the town shop project. The fire department building has a claim in process regarding the roof leaking. That will not be closed until later this spring. An adjuster will make the final decision with the roof.

#### **Consider for approval or other action:**

Minutes were read from January 14, 2020. There was a change of date from Jan 11 to January 14, 2020. After corrections were rectified, a motion to approve the minutes was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

**Discussion and possible action regarding Centennial budget:** A motion to have an additional \$2000 added to the budget for merchandising items like t-shirts, buttons and books to be printed and sold at the centennial in August was made by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen.

**2020 Census update:** Chairman Bruce Weber gave an update on the census. It is done every 10 years and it is how our funding is allocated. He said they are looking for workers to do the census. There are three different ways to complete it: 1. Fill out a paper copy. 2. A 1-800 number to call. 3. One can submit information online. They will ask nine questions, no personal information needs to be given out. If a resident fails to complete one of the three methods, two people may come to the home to request it.

**Discussion and possible action regarding town hall lights and water heater update:** Sabin Rosenbaum submitted a list of items that need to be addressed at the town hall: replace light fixture over kitchen sink, replace obsolete ceiling lights in kitchen, move kitchen light switch to right-hand side of kitchen entrance, get ventilation fan working if possible, find better lighting solution for men's bathroom and find better lighting for porch and main entryway. These items will cost approximately \$750. Replacing the old hot water heater with an on-demand, 30-amp, 2450v hot water heater; rewiring and energizing a new heater; and having a plumber do the final hook up was estimated to cost around \$850.

The total for the entire updates to the town hall would run \$1,600. Sabin was also asked to look into changing the lighting in the town hall to LED lights. A motion to move forward with the town hall updates was made by Supervisor Sue Victoreen, seconded by Chairman Bruce Weber. Supervisor Riana Ventura abstained from vote.

**Discussion and possible action regarding alternative options for town shop:** Chairman Bruce Weber stated Steve from Gries Architectural Group was not available until after February 19<sup>th</sup> to review the changes made to the original plans. A special meeting will be scheduled for Thursday, February 20, 2020, at 7 pm to review plans.

**Reports / updates presented:**

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$20,122.31 and a balance in the money market account of \$1,240,031.60. The money market balance is due to property tax payments. February settlements need to be paid out so that the final February balance is accurate.
- b. **Clerk's report:** Dana Weber reported no building permits were issued in January per Jane Meissner. The county will be issuing fire numbers. The clerk will still order them and the town will post them, but the county will issue the initial fire number. They will not be charging the town any fees to do this.
- c. **Chairman's report:** Chairman Bruce Weber reported the Wisconsin Asphalt Pavement Association will be having a seminar on March 5<sup>th</sup> 2020 in Kimberly. Century Link will be doing some work on Tower Road and Hwy C on the east side of road.
- d. **Cemetery committee report:** Supervisor Sue Victoreen reported she will make a note in the cemetery plot book that the last section in the newly-surveyed area is not for sale. That section will be for Bernie Watermolen.
- e. **Planning commission report:** Michelle Baldwin reported the planning commission had a joint meeting with Athelstane on Monday February 10<sup>th</sup>. Athelstane is adding a fee of \$50 to town ordinances for anyone who plows across the road. Athelstane will also send a bill to any logger for triple the cost of any damages done to town roads. Chairman Bruce Weber would like to meet with the planning commission on the 24<sup>th</sup> to review Richards Lane. Chairman Bruce Weber also asked the planning commission about the comprehensive plan that needs to be updated every 10 years. Bay Lakes Regional Planning can evaluate our town separately for approximately \$3,000-\$4,000. They look at zoning and economic development for the future of Silver Cliff.
- f. **Road committee report:** Chairman Bruce Weber reported he will meet with the county on road projects for the up coming year. He will check and see if the county is able to do the work on the Old J culvert (Otter Creek). Numbers are not in yet for the MSL grant program. Letters will go out next week.
- g. **Road work:** Chairman Bruce Weber reported one truck is in for over heating issues.
- h. **Constable:** Michelle Baldwin reported the constable had 2 dog issues. Scott has accepted a job in Oshkosh and will be resigning as constable as of February 29, 2020. Sabin Rosenbaum has expressed interest in the position. Supervisor Sue Victoreen made a motion to have Sabin Rosenbaum complete the balance of Scott's term in office (April 2021) with an effective start date of March 1, 2020, seconded by Chairman Bruce Weber. Supervisor Riana Ventura abstained from vote.
- i. **Recycling/garbage:** Marilyn reported everything is going good with the recycling center.
- j. **Fire department:** The fire department responded to 2 lift assist calls and 1 snowmobile accident last Friday night.
- k. **Parks committee:** Laurie Paulson thanked the town workers for taking good care of the park this winter park with the additional plowing and the shoveling off of the roof of the pavilion to prevent any issues.  
One of the park angels has passed away (Dan Geurts). They do not meet over the winter; the next meeting will be in April.

**January vouchers & payment of bills check #7418 to check # 7456:** A motion to approve checks was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Chairman Bruce Weber presented Steffanie Bishop with a service award for years of service to the town as clerk and deputy clerk from 2002-2020.

**Items intended for future meetings:** Chairman Bruce Weber will have Bay Lakes Regional Planning come to next month's meeting to present a plan to update the comprehensive plan for the town; the future of the constable position; and the town looking at a partnership with Near North Court.

**Public comment:** Bill Stankevich, Marinette County Board Member for District 5 reported the county is looking to hire 3 new positions for county tourism.

Darryl Victoreen does not feel the fireworks are needed for the centennial due to the cost of \$6,000.

Ann Wender requested residents clear out snow around fire numbers; it slows down the response time.

**Motion to adjourn:** A motion to adjourn was made at 9:31 pm by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried

Dana Weber  
Clerk  
Town of Silver Cliff.