

Town of Silver Cliff Meeting Minutes

N11929 County Road I

Silver Cliff, WI 54104

Monthly Town Board Meeting Tuesday, October 16, 2019

Call to order: The meeting was called to order by Chairman Bruce Weber at 7 p.m. The Pledge of Allegiance was recited.

Roll call: Present board members: Chairman Bruce Weber, Supervisor Sue Victoreen, and Supervisor Riana Ventura

Others Present: Dana L. Weber, town of Silver Cliff Clerk; Carol Kitchmaster, town of Silver Cliff Treasurer; and Steffanie Bishop, town of Silver Cliff Deputy Clerk, Jeff Lieuwen and 11 residents

Verification of proper public notice: Agendas were posted at Silver Cliff Town Hall, Fire Department, Red Pine BP, Jungle Jim's, Rustic Inn and Rapids Resort.

Motion to approve the agenda: A motion to approve the agenda was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Consider for approval or other action:

Minutes from September 10, 2019, Town Board meeting, September 14, September 16, and September 24th after any corrections have been rectified. A few minor spelling errors will be corrected and a motion was made by Supervisor Sue Victoreen to approve all the minutes from September meetings seconded by Supervisor Riana Ventura. Motion carried.

Reports / updates presented:

- a. **Treasurer's report:** Carol Kitchmaster reported a balance in the checking account of \$33,486.78 and a balance in the money market account of \$333,117.81. One CD with Laona State Bank is already renewed. The other two will come due shortly. Those two were tabled until the budget meeting on October 29 at 7 pm to be reviewed at that time.
- b. **Clerk's report:** Dana Weber requested to attend some election training at UWGB in November. A motion was made by Supervisor Sue Victoreen, seconded by Riana Ventura. Motion carried.
- c. **Chairman's report:** Bruce Weber reported the Fire Department open house for fire prevention week and Smokey the Bear's 75 birthday was a success. Thank you to all the volunteers and workers who participated. 36 children came to see Smokey and wish him a happy birthday. The Chili fest at the park had over 300 motorcycle riders and they sold out of chili. 3 centennial meetings have been held so far with the need for more volunteers; they are looking for history and old pictures. The Wabeno marching band will participate in the scheduled parade in August. The WTA held a quarterly meeting on Thursday, October 24 in Amberg. The RV & Camper Ordinance was discussed. The GTA projections for 2020 are out. Bruce handed out an example of the GTA (General Transportation Aid) and how it is calculated. The heat in the town shop has been fixed. A vent was added to another section to provide heat into that bay. Smoke alarms have also been added to building. The Survey work continues on the Otter Creek project. Upcoming meetings are Tuesday, October 29th at 7 pm for budget workshop; Tuesday, November 12 monthly Town Board meeting and Wednesday, November 13th to adopt the 2020 budget.
- d. **Cemetery Committee report:** Jeff Lieuwen with Rob Kamps Land Surveying presented a complete survey map for the cemetery with 12 family lots and 8 single lots. The total bill for the surveying came to \$945. A motion to approve the map as submitted was made by Supervisor Riana Bishop, seconded by Supervisor Sue Victoreen. Motion carried.

- e. **Planning Commission report:** Michelle Baldwin reported the commission is researching issues with people who haul sap that exceeds the road weight limits when harvesting in the spring. Overweight loads are damaging town roads. The Towns Association suggested setting up game cameras along the affected roads to have some proof of what was happening. The town needs to coordinate with the state and county sheriffs to enforce load limits. The town should adopt a livestock facilities siting ordinance before livestock becomes a problem. Chairman Bruce Weber and Supervisor Riana Bishop requested copies of the town's ordinances. Michelle is working on researching the 5g network the federal government oversees; however, our authority comes from the state. The town's building inspector Jane Meissner has requested residents try texting her if they are having issues reaching her. She may miss calls due to being in rural areas. Bernie Watermolen has resigned from the planning commission. Carol Kitchmaster is filling in until a replacement is named in the future. The commission is requesting someone with map experience.
- f. **Road Committee report:** Cindy Jonet, Larry Jonet, Bruce Weber and Jeff DeBauche work on the road Ratings for the WISLR/PASER report. Marinette County will assist with road projects all year long when available. They will replace culverts on Vetter Lane, Tower Road and Eagle River Road. The culvert on Fisherman's Lane needs to be replaced. 100 Feet was paved on Old J road. Cables Camp Road had some stone placed in the ditches. Klug needs to be addressed as water had been right up to the road all summer. More salt will be available this year; we have doubled the order we placed last year. The cost is \$70 per ton. We ordered 24 tons. LED lights will be placed on the plow trucks for better lighting and safety.
- g. **Constable:** Michelle Baldwin reported the constable had 4 ATV calls, 7 building permit calls, 1 dog issue and 5 setback calls. Scott patrolled 11 hours and 28 minutes. The town is looking for additional people to be ATV trail ambassadors.
- h. **Recycling/garbage:** Bruce Weber reported Marilyn is working on some signs for the recycling area. October 29 there is an all-day recycling workshop in Fond du Lac. Attending this workshop gives us a 3-year exemption for a responsible unit review. Bruce Weber will attend workshop. The website will be updated with charges for recycling center.
- i. **Fire Department:** Bruce Weber thanked everyone who helped with the Smokey 75th Birthday Open House that was held last month at the fire department. Junior fire fighter Dylan DeBauche assisted with 2 fire houses that were built to show examples of how smoke can travel through a structure.
- j. **Parks Committee:** Lori Paulson reported the park is closing down for the winter with one meeting left. Meetings will resume again in spring. The park had 3 rentals so far this year at \$35 each for a total of \$105. Supervisor Riana Bishop requested the park rental revenue should be turned over to the town with all the receipts. This will be addressed at next month's meeting.

September vouchers & payment of bills #7204 to #7256: A motion to approve September vouchers was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried.

Gries Architecture Contract: Maintenance of facility, salt shed and recycling building condition assessment and comparison cost of replacement of these facilities. A motion to approve \$12,500 to do cost study was made by Supervisor Sue Victoreen, seconded by Supervisor Riana Ventura. Motion carried. The board would like the study to be completed by November 13th budget meeting.

Items intended for future meetings: Supervisor Riana Ventura requested looking into the following: a farm animal ordinance, a load-limits permit for sap hauling, an appointment of a planning commission member to replace the vacant seat, the date a contract for JNS is due, a part-time employee ad for the road crew, well kits for testing town buildings water, and a proposal from MSA engineering for the Old J culvert.

Motion to adjourn: A motion to adjourn was made at 8:59 pm by Supervisor Riana Ventura, seconded by Supervisor Sue Victoreen. Motion carried.

Dana Weber
Clerk
Town of Silver Cliff.