

**Town of Silver Cliff Meeting Minutes**

**N11929 County Road I**

**Silver Cliff, WI 54104**

**Special Town Meeting for the purpose of evaluation of town buildings and site management**

**9-14-2019**

**Call to order: Meeting was called to order by Chairman Bruce Weber at 10:00 AM**

**Roll Call: Present board members were Chairman Bruce Weber, Supervisor Riana Ventura.**

**Others present: Steve Gries – owner of Gries Architecture, Rick and Paul from the town road crew.**

**Proper public notice was given with posting of agendas at three locations – SC Town Hall, Fire Department and Red Pine BP.**

**Chairman Bruce Weber gave an overview of the scope of project we wanted to pursue to Steve Gries. Riana provided feedback with her definition of the proposed scope. After discussion we agreed that we wanted to pursue a 50,000 foot view of all land and buildings to include the town shop, salt shed, metal pole building, recycling center, town hall and fire dept. with the understanding that the main focus would be from the recycling center to the salt shed and back to the pole shed.**

**We conducted a walk around and tour of the land available and all buildings pointing out some of the major issues we are facing with the deterioration of these buildings.**

**Steve Gries gave an overview of their company and some of the projects they had done or are working on including buildings in the towns of Breed, Lakewood, Mountain, Townsend, and Menasha.**

**After viewing the buildings Steve stated that there are significant deficiencies in the town shop and salt shed that would make cost of repairs prohibitive. He also stated that there were some serious OSHA issues that must be addressed.**

**Steve said his recommended course of action would be for his company to put together a bid that would include studies for all buildings and land optimization. From that comprehensive plan the Town of Silver Cliff could decide which pieces of that plan we wanted to pursue. The cost would be broken down by segments so we could make an informed decision. The process would start with a standard questionnaire that the Town would fill out so his company had a clear understanding of what our objectives would be. They would then draw up this comprehensive plan in the form of a bid and we would select any portion of the proposed plan that we wanted to pursue.**

**Riana asked if he could have some preliminary cost numbers done for the bid and also a ballpark figure for construction of a new shop and salt shed by October 16th. This was requested so we can try to get some general numbers for budgeting purposes. Steve said he would do his best to get us some of this information within that timeframe.**

**Minutes were prepared by Chairman Bruce Weber**

